

SALES AND STOCK CONTROL (SSC)

MOBILE USER GUIDE

VAN SALES

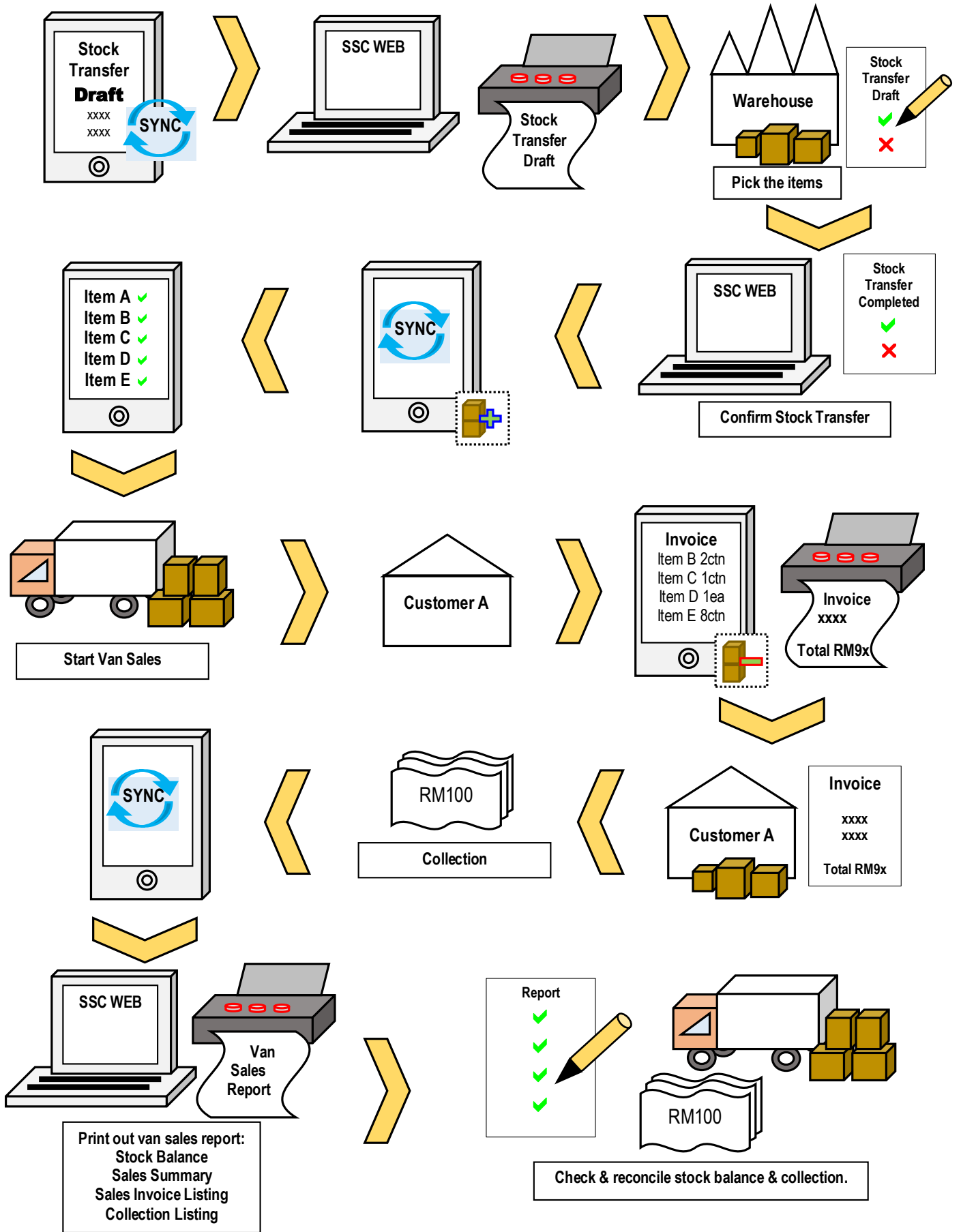


Inverze Sdn Bhd (942114-M)
A-18-28, The Scott Garden,
289 Jalan Klang Lama,
58000 Kuala Lumpur

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MOBILE VAN SALES WORKFLOW 1 - INVOICE



Legend:

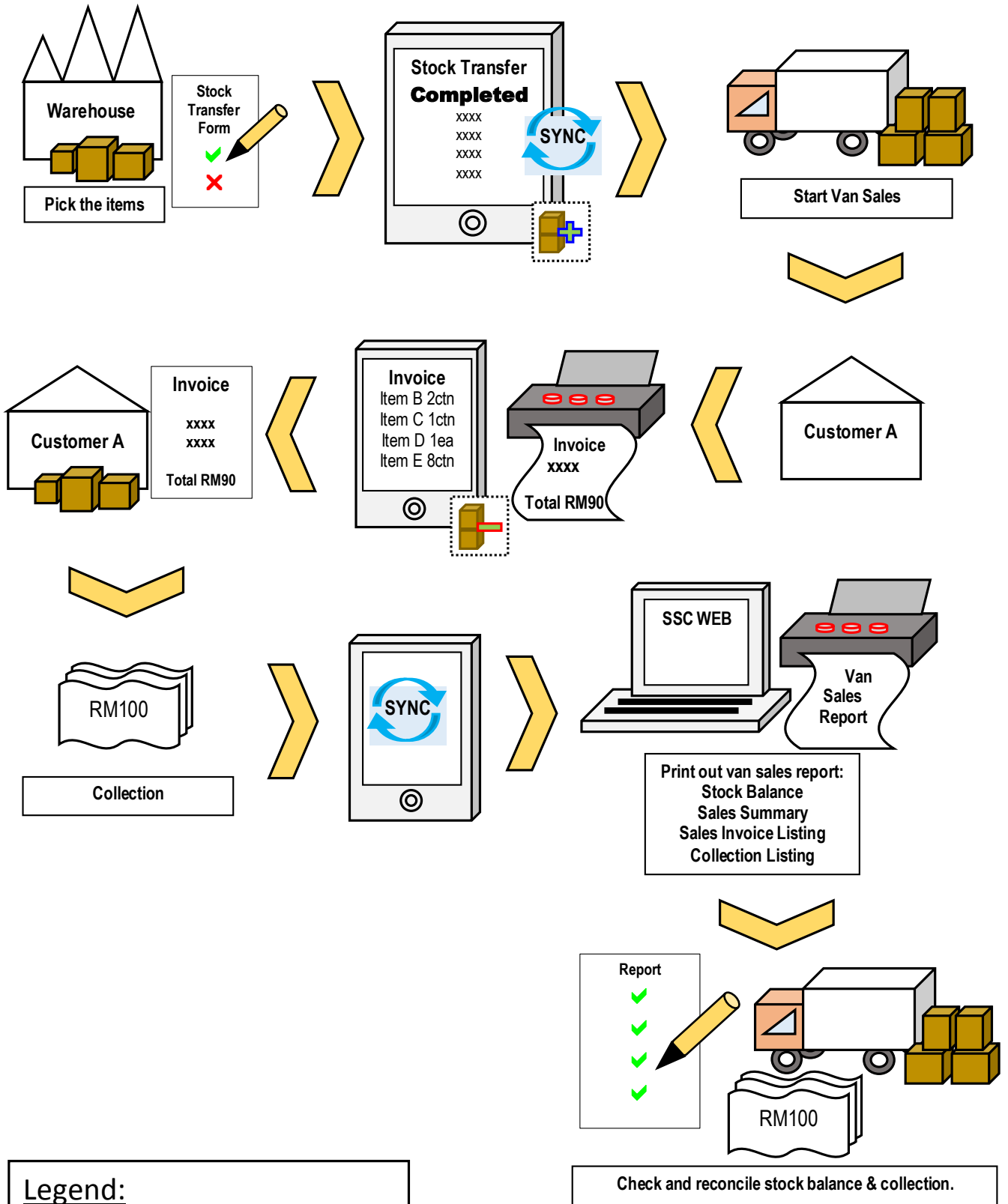


Stock ADD to mobile





Stock DEDUCT from mobile

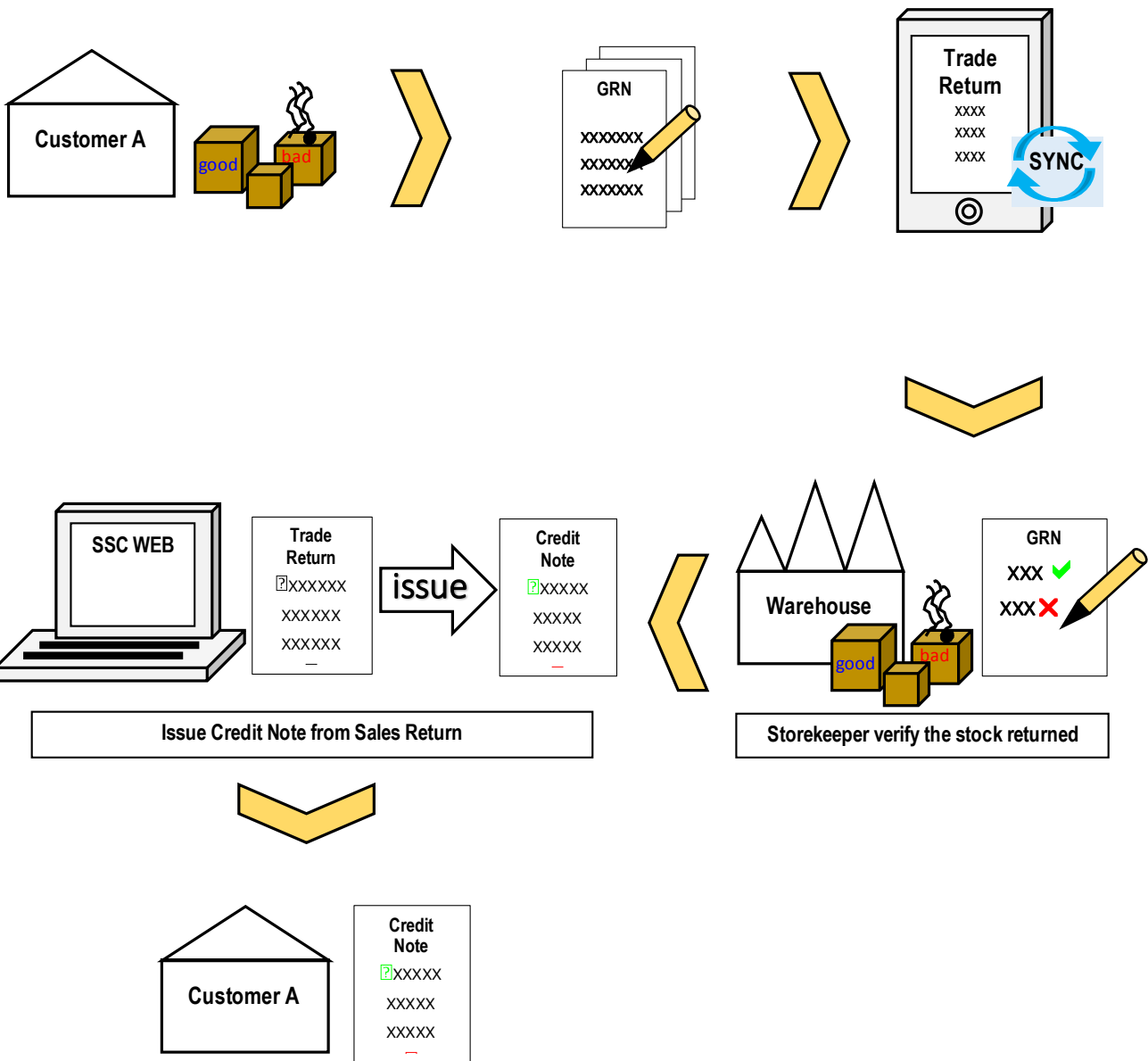
MOBILE VAN SALES WORKFLOW 2 - INVOICE



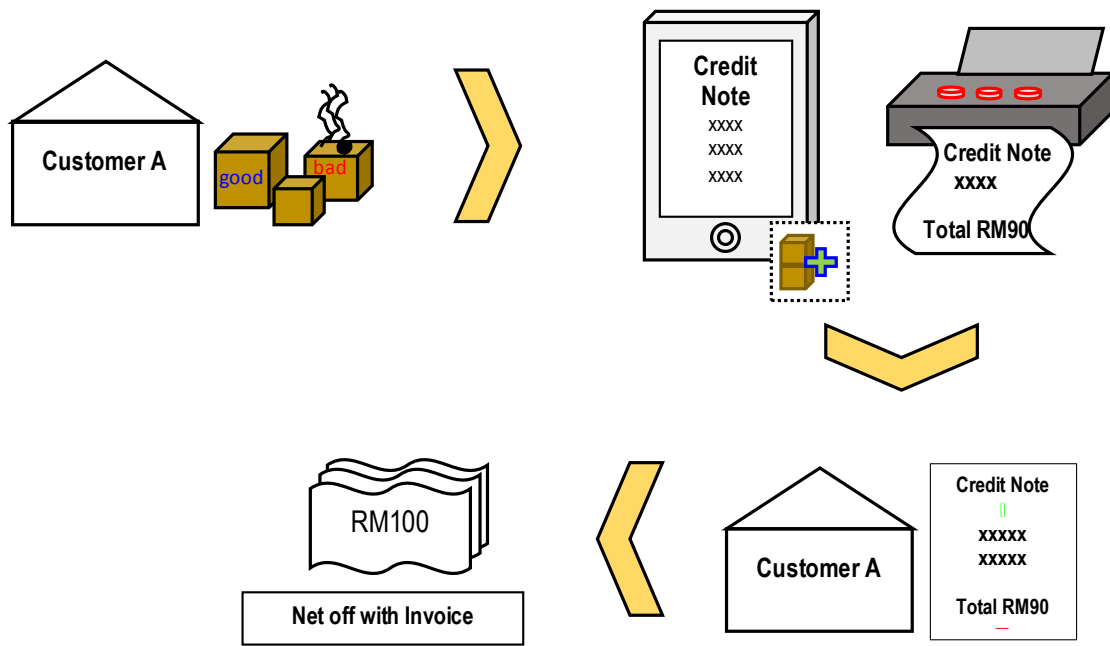
Legend:

-  Stock ADD to mobile
-  Stock DEDUCT from mobile

MOBILE VAN SALES WORKFLOW 1 – CREDIT NOTE



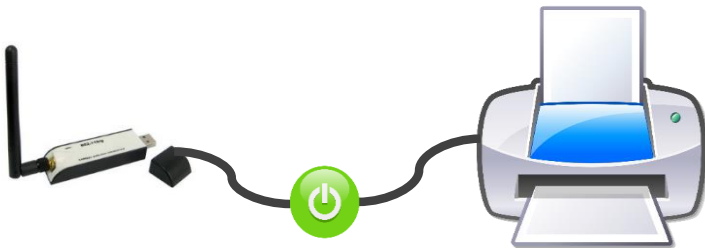
MOBILE VAN SALES WORKFLOW 2 – CREDIT NOTE



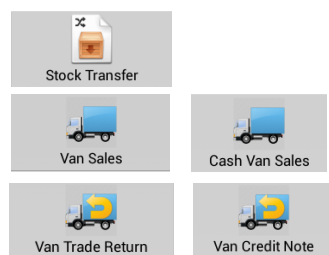
VAN SALES BASIC OPERATING PROCEDURE



1. Turn on Wifi Hotspot on mobile tab.



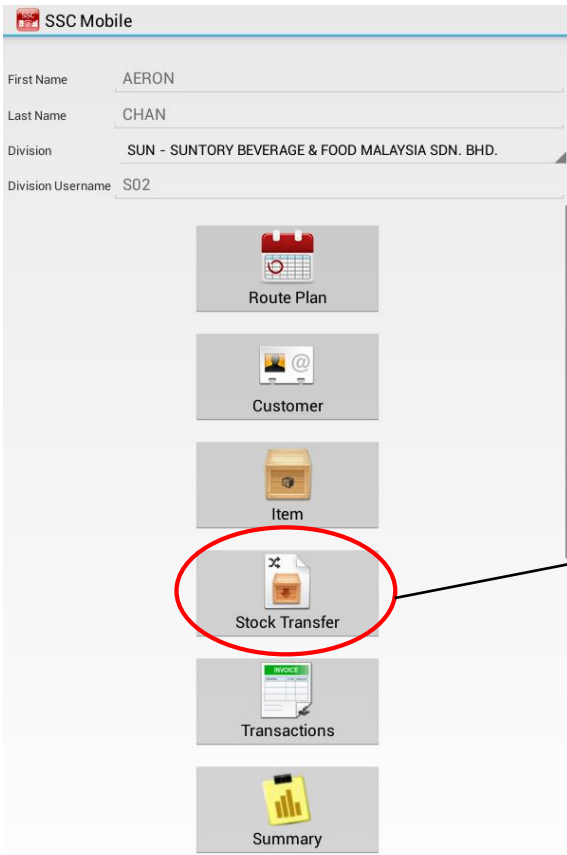
2. Turn on power of the printer and print server.



3. Start the SSC Van Sales order.

1. STOCK TRANSFER

a. CREATE STOCK TRANSFER

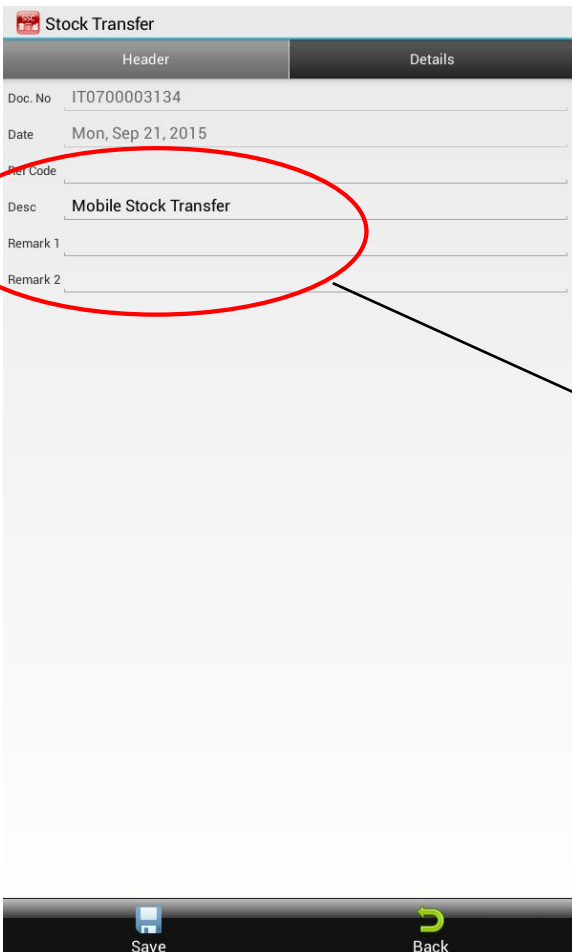
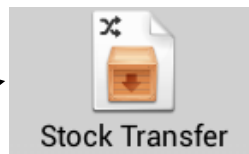


SSC Mobile

First Name: AERON
Last Name: CHAN
Division: SUN - SUNTORY BEVERAGE & FOOD MALAYSIA SDN. BHD.
Division Username: S02

Route Plan
Customer
Item
Stock Transfer
Transactions
Summary

1. Click Stock Transfer.

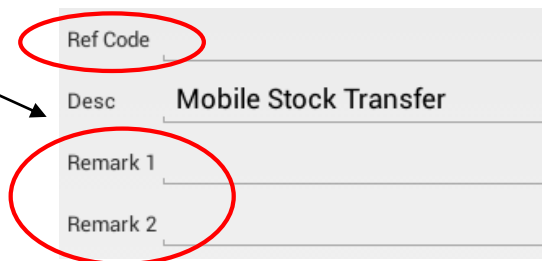


Stock Transfer

| Header | Details |
|----------|-----------------------|
| Doc. No | IT0700003134 |
| Date | Mon, Sep 21, 2015 |
| Ref Code | |
| Desc | Mobile Stock Transfer |
| Remark 1 | |
| Remark 2 | |

Save Back

2. Fill in Ref Code, Remark 1, and Remark 2, if any.



Ref Code

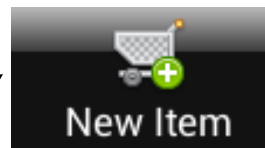
Desc: Mobile Stock Transfer

Remark 1

Remark 2



3. Click New Item.



4. Click to select the item wanted.

Stock Transfer

Product: 312934

Desc: FRUIT 10-CALAMANSI WT ALOE BITS
350ML*24UNITS

Qty: 1 **Click UNIT**

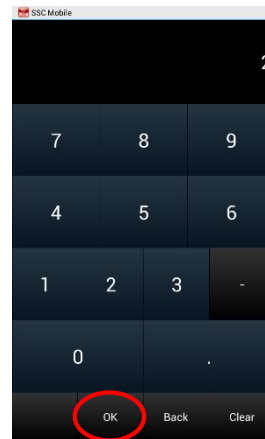
From Location: MAIN Balance Qty: 120

To Location: VAN-S02 Balance Qty: 18

Remark:

+ Add Item ↶ Back

5. Enter Quantity by using the numeric keypad.



Stock Transfer

Product: 312934

Desc: FRUIT 10-CALAMANSI WT ALOE BITS
350ML*24UNITS

Qty: 2 UNIT **Click**

From Location: MAIN Balance Qty: 20

To Location: VAN-S02 Balance Qty: 18

Remark:

+ Add Item ↶ Back

6. Select the correct UOM.

UNIT
Desc : UNIT
Qty : 1

CTN
Desc : CTN
Qty : 24

Click to select

Stock Transfer

Product 312934

Desc FRUIT 10-CALAMANSI WT ALOE BITS
350ML*24UNITS

Qty 2 CTN

From Location MAIN Balance Qty 120

To Location VAN-S02 Balance Qty 18

Remark

Bottom bar: Add Item (circled), Back

7. Check the From Location & To Location.

8. Click Add Item.



Stock Transfer

Product

Desc

Qty

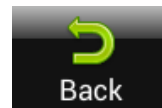
From Location Balance Qty

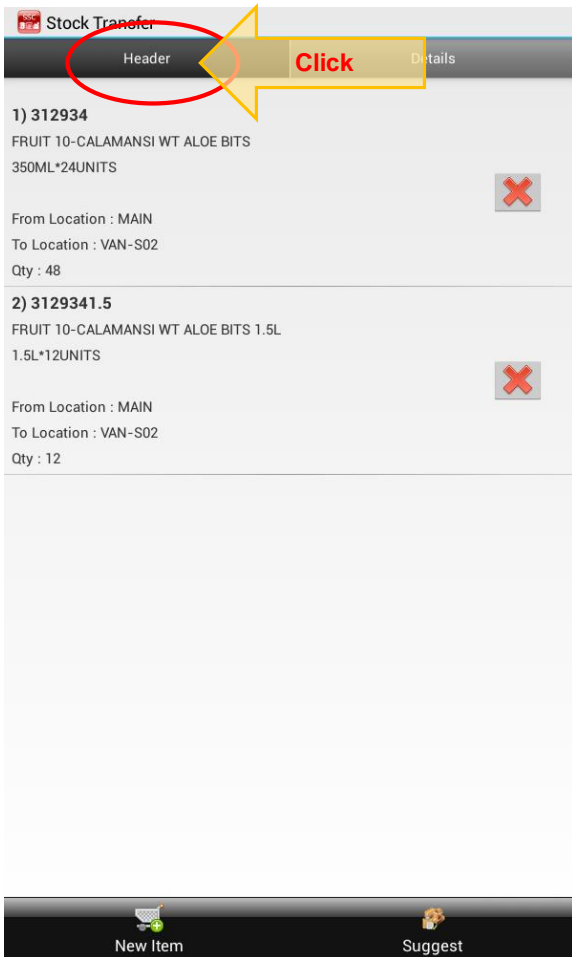
To Location Balance Qty

Remark

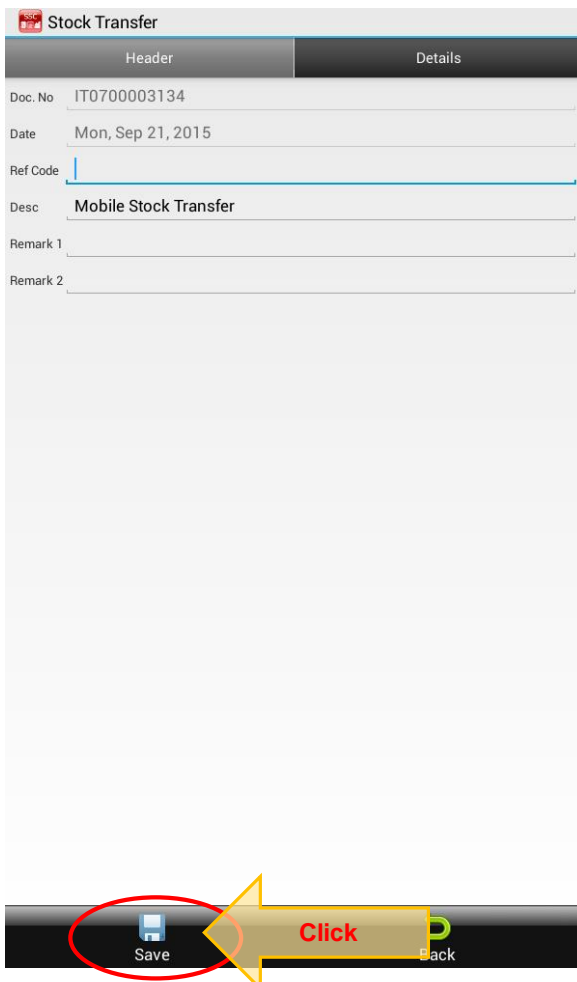
Bottom bar: Add Item, Back (circled)

9. Once Add Item done, click Back.



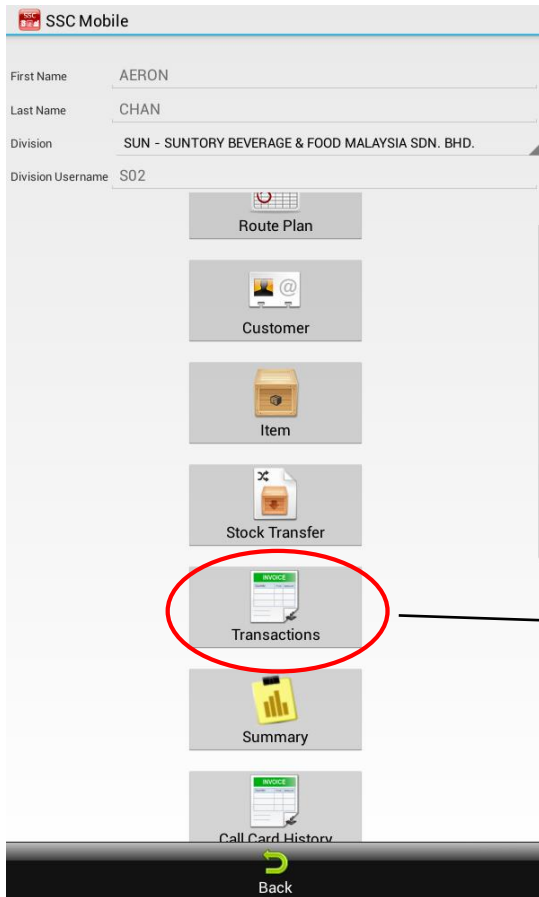


10. Click Header.

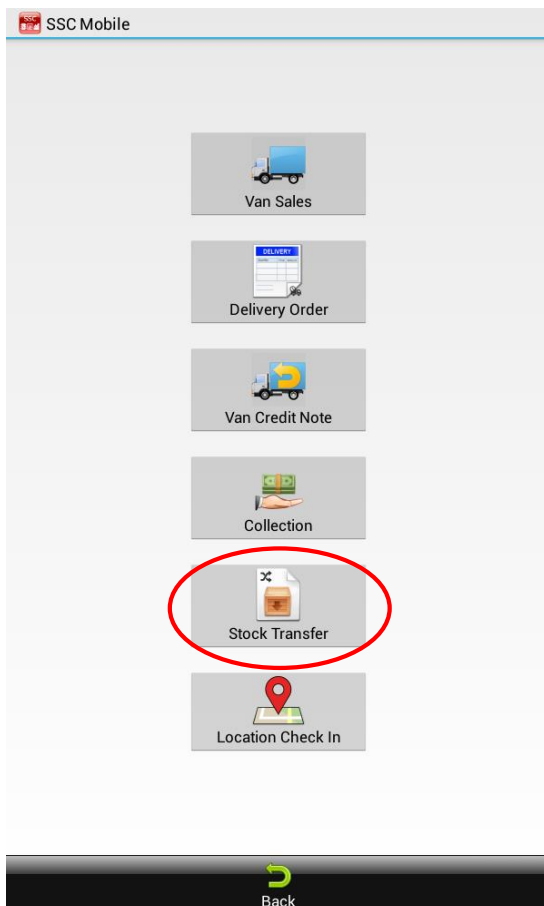
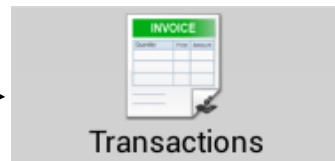


11. Click SAVE.

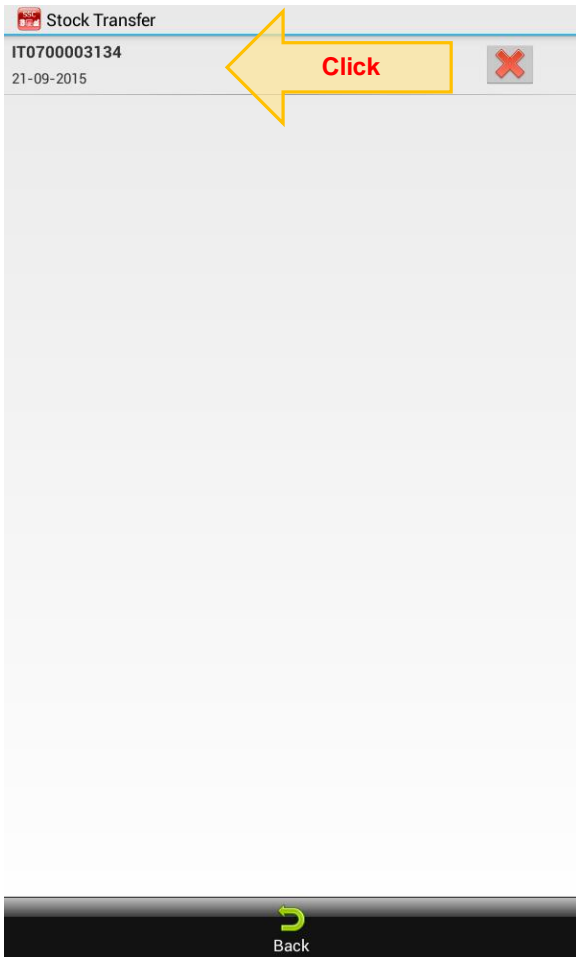
b. EDIT STOCK TRANSFER



1. Click Transactions.

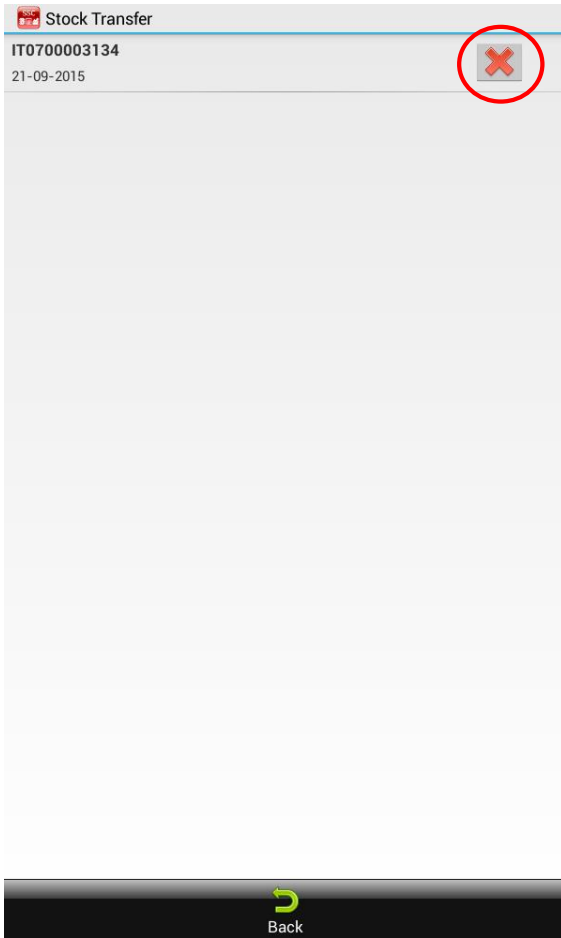



2. Click Stock Transfer.

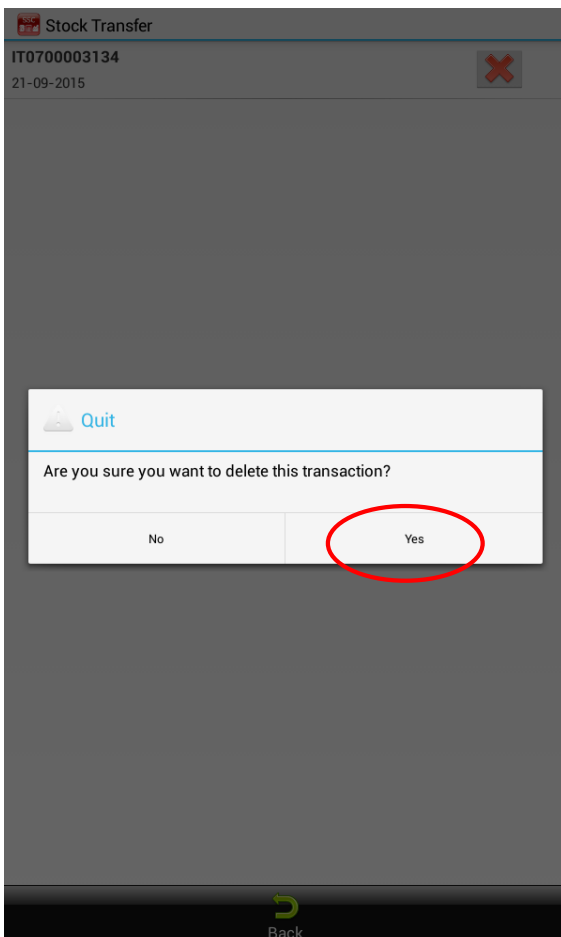


3. Click to open the stock transfer.

c. DELETE STOCK TRANSFER

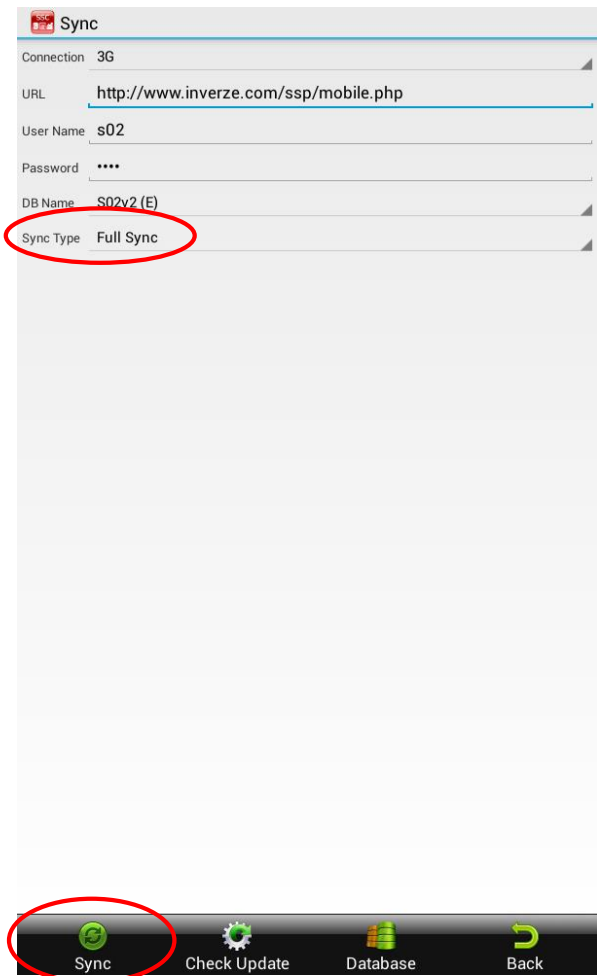


1. Click  if want to delete the stock transfer.



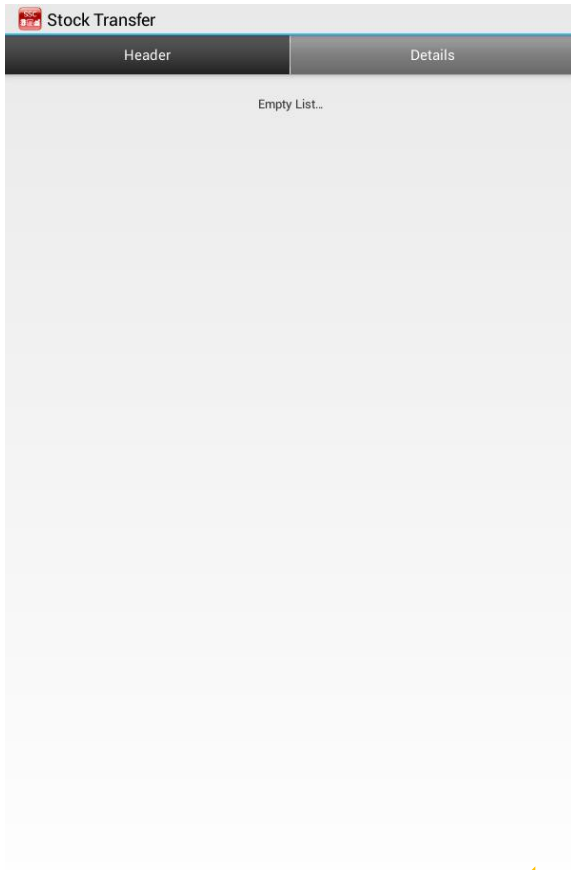
2. Click Yes to confirm delete this stock transfer.

d. SYNC STOCK TRANSFER

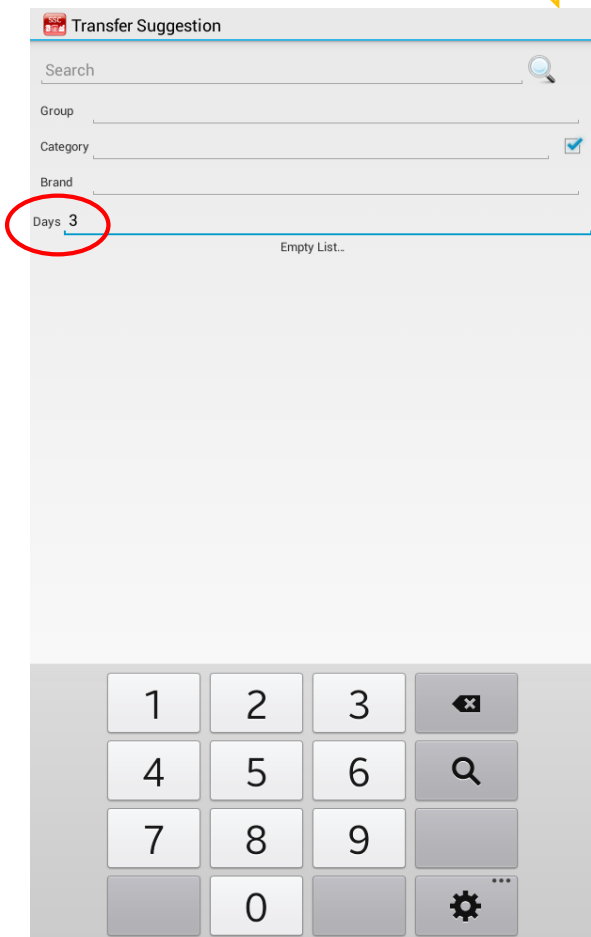


1. Full Sync to sync the stock transfer.

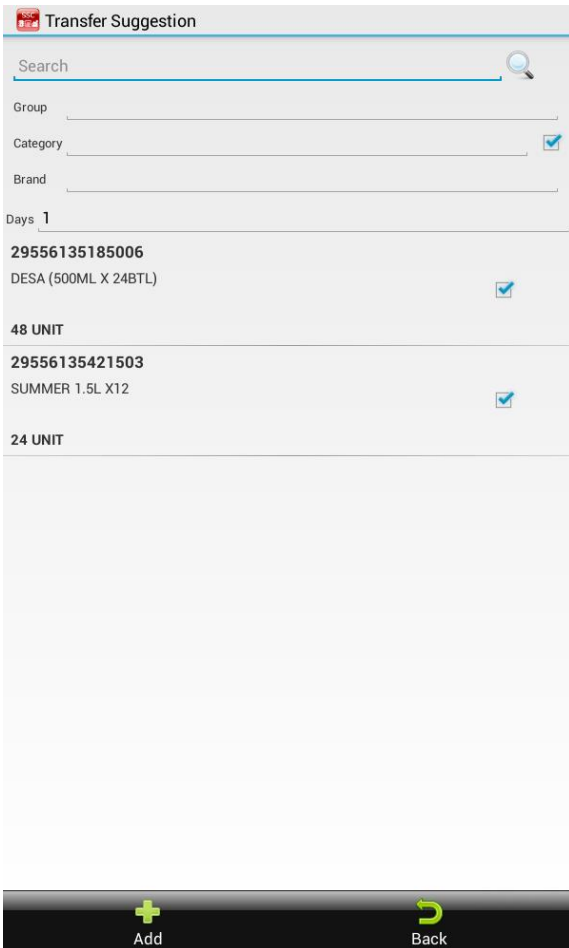
e. STOCK TRANSFER SUGGESTION



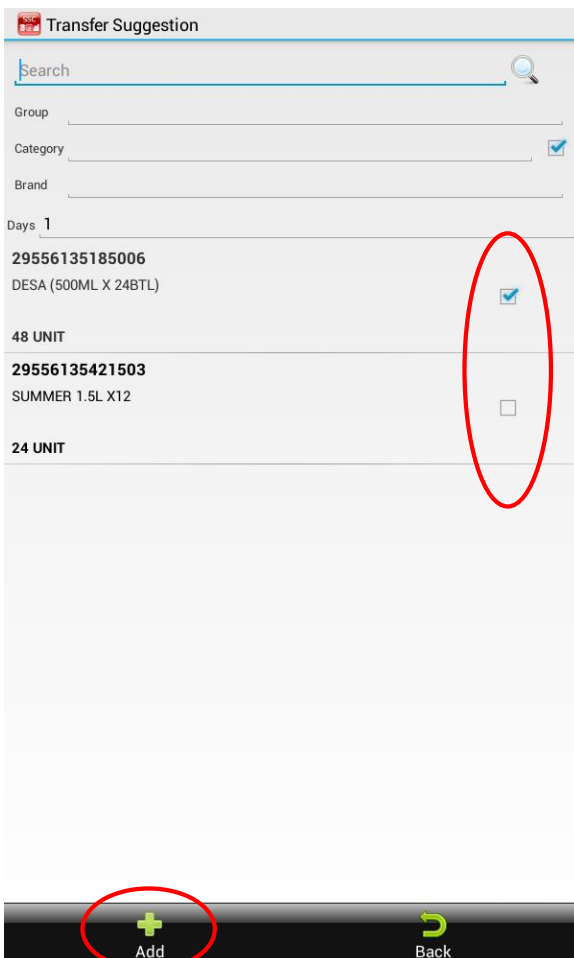
1. Click Suggest.



2. Search the number of days to look for suggestion.



3. List of suggested items to be transferred.



4. Tick or Un-tick to select the items to be transferred.

5. Click Add.



Stock Transfer

Header Details

1) 29556135185006
DESA (500ML X 24BTL)

From Location : MAIN
To Location : VAN-S02
Qty : 48

2) 29556135421503
SUMMER 1.5L X12

From Location : MAIN
To Location : VAN-S02
Qty : 24

New Item Suggest

6. Check the item, quantity and location to be transferred.
7. Once done, go to Header and save the stock transfer.

2. STOCK TRANSFER – 2

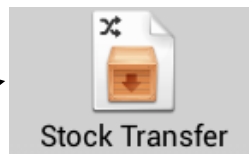
a. CREATE STOCK TRANSFER

SSC Mobile

First Name: AERON
Last Name: CHAN
Division: SUN - SUNTORY BEVERAGE & FOOD MALAYSIA SDN. BHD.
Division Username: S02

Route Plan
Customer
Item
Stock Transfer
Transactions
Summary

1. Click Stock Transfer.



Stock Transfer

| Header | Details |
|----------|-----------------------|
| Doc. No | IT0700003134 |
| Date | Mon, Sep 21, 2015 |
| Ref Code | |
| Desc | Mobile Stock Transfer |
| Remark 1 | |
| Remark 2 | |

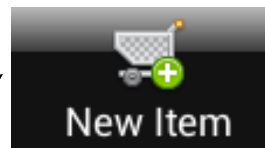
Save Back

2. Fill in Ref Code, Remark 1, and Remark 2, if any.

| | |
|----------|-----------------------|
| Ref Code | |
| Desc | Mobile Stock Transfer |
| Remark 1 | |
| Remark 2 | |



3. Click New Item.



4. Click to select the item wanted.

Stock Transfer

Product: 312934

Desc: FRUIT 10-CALAMANSI WT ALOE BITS
350ML*24UNITS

Qty: 1 **Click UNIT**

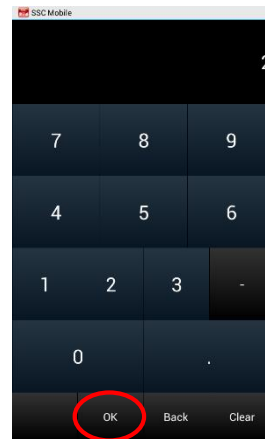
From Location: MAIN Balance Qty: 120

To Location: VAN-S02 Balance Qty: 18

Remark:

+ Add Item ↶ Back

5. Enter Quantity by using the numeric keypad.



Stock Transfer

Product: 312934

Desc: FRUIT 10-CALAMANSI WT ALOE BITS
350ML*24UNITS

Qty: 2 **Click UNIT**

From Location: MAIN Balance Qty: 20

To Location: VAN-S02 Balance Qty: 18

Remark:

+ Add Item ↶ Back

6. Select the correct UOM.

UNIT
Desc : UNIT
Qty : 1

CTN
Desc : CTN
Qty : 24

Click to select

Stock Transfer

Product: 312934

Desc: FRUIT 10-CALAMANSI WT ALOE BITS
350ML*24UNITS

Qty: 2 CTN

From Location: MAIN Balance Qty: 120

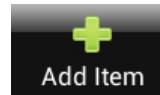
To Location: VAN-S02 Balance Qty: 18

Remark:

Bottom bar: Add Item (circled in red), Back

7. Check the From Location & To Location.

8. Click Add Item.



Stock Transfer

Product:

Desc:

Qty:

From Location: Balance Qty:

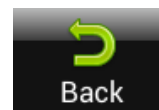
To Location: Balance Qty:

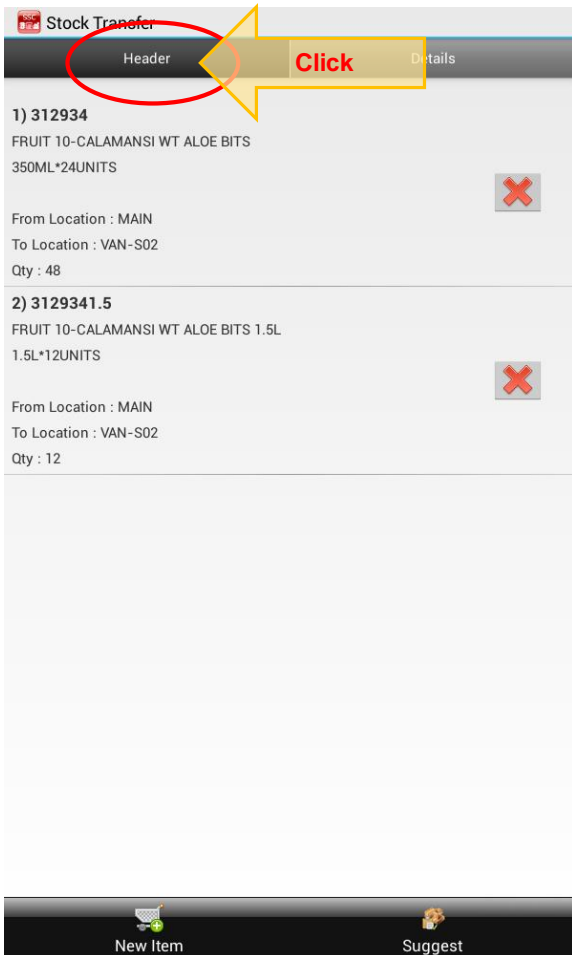
Remark:

Bottom bar: Add Item, Back (circled in red)

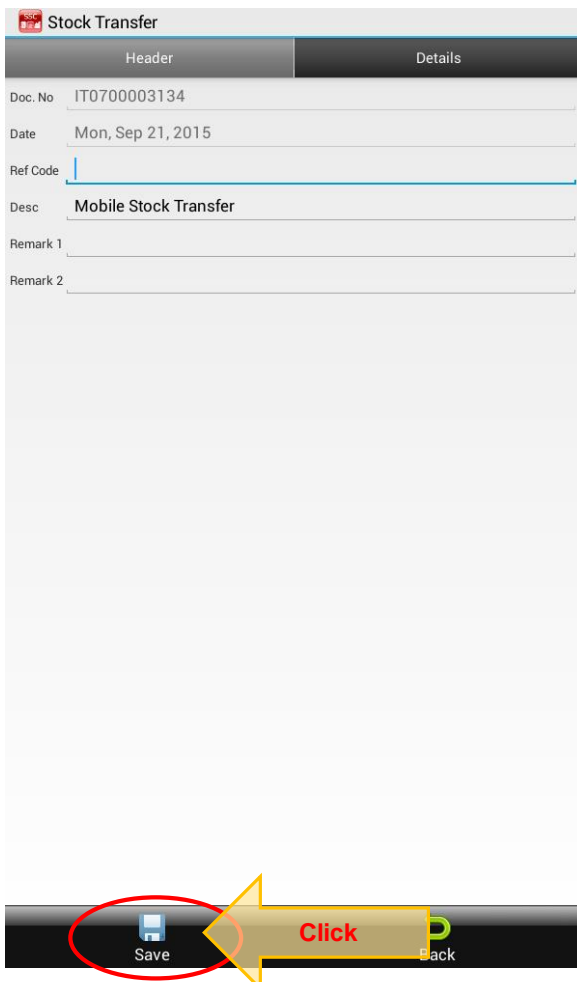
9. Continue to add item.

10. Once Add Item done, click Back.



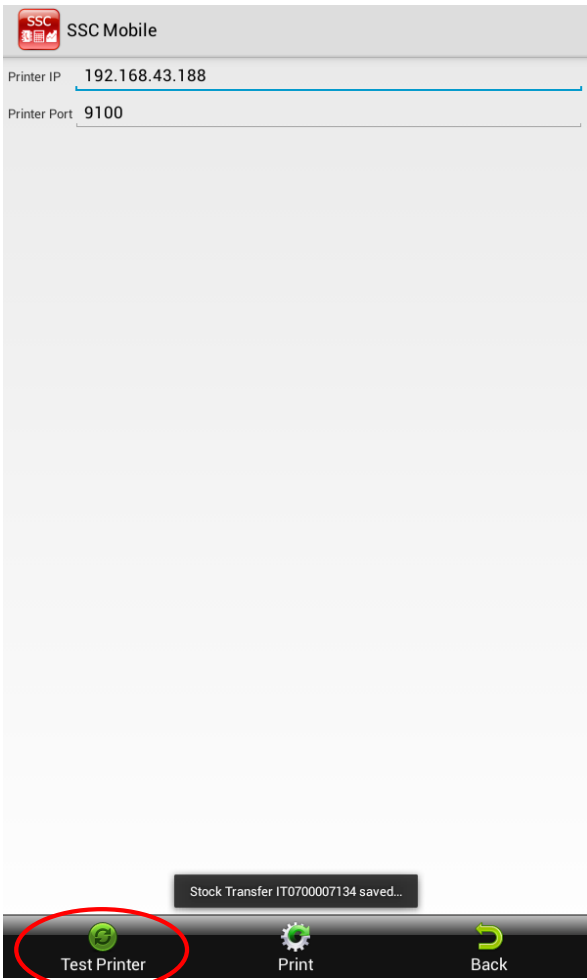


11. Click Header.

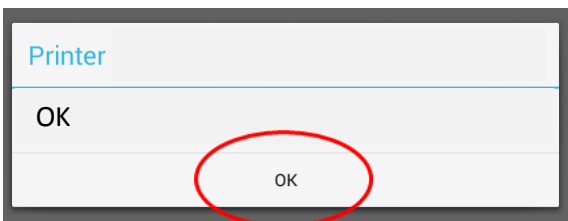


12. Click SAVE.

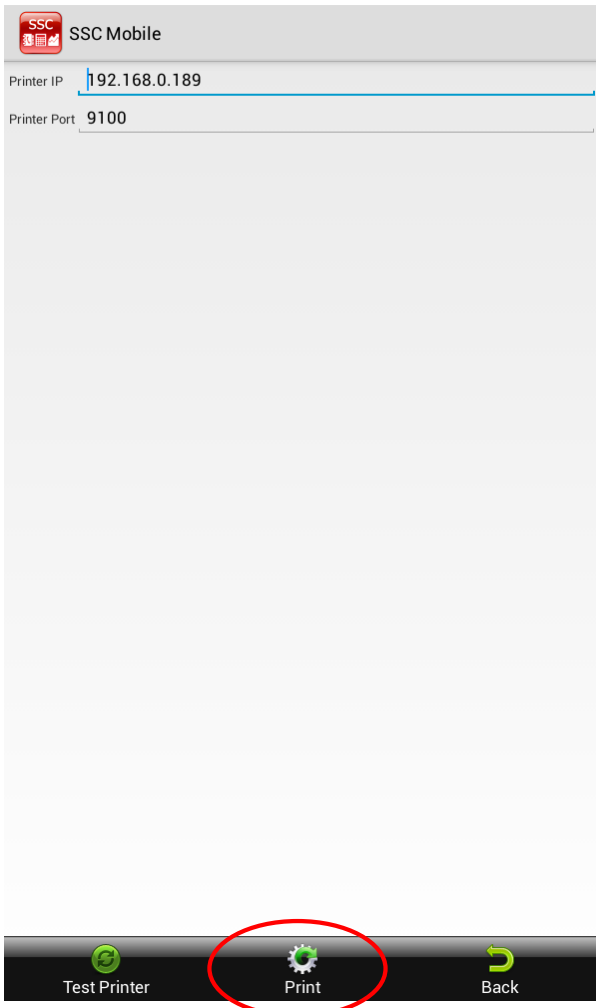
13. Once SAVE, this stock transfer is COMPLETED and unable to edit.



14. Click Test Printer



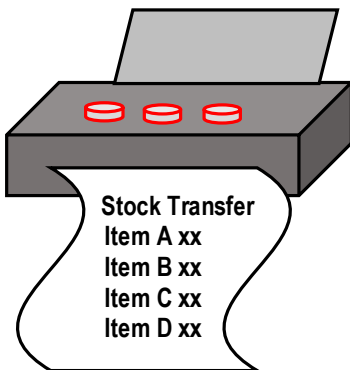
15. Printer is ready to print. Click OK.



16. Click Print.



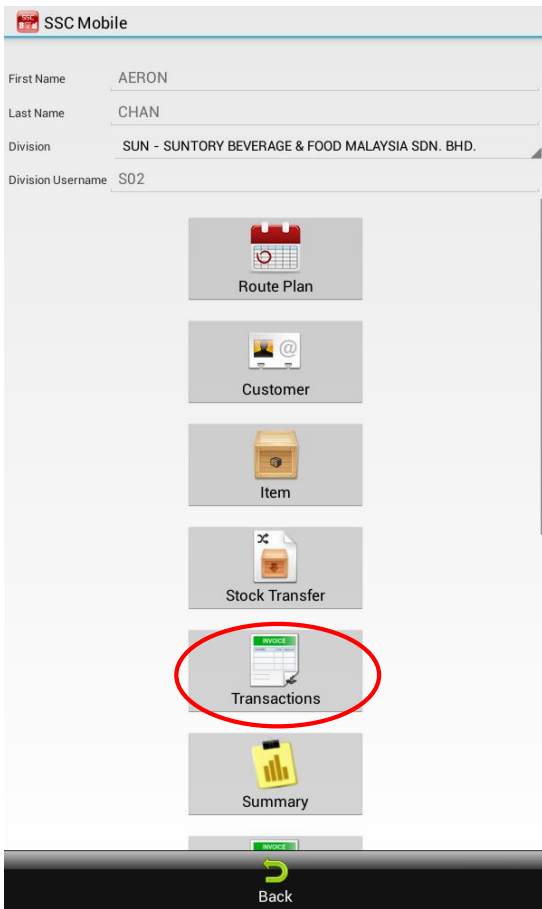
17. Wait for few seconds.



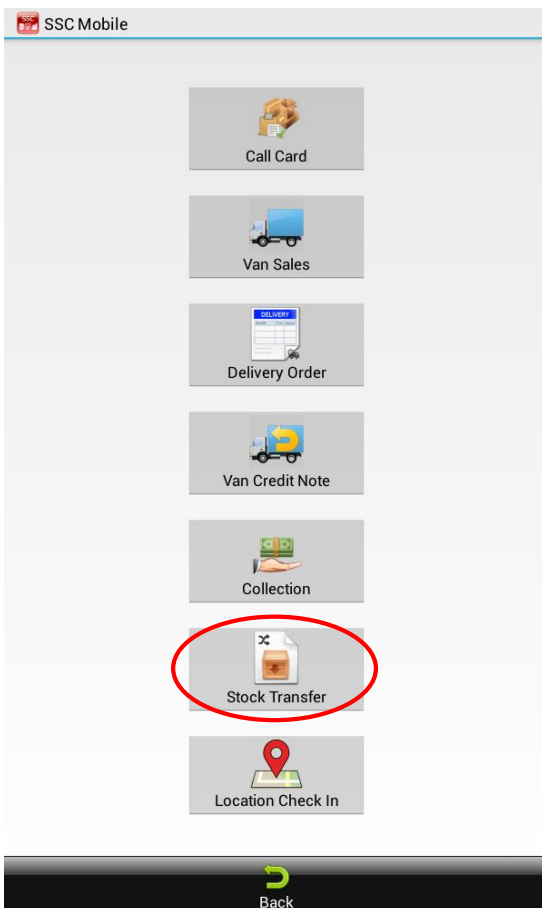
18.

The printer will print out the Stock Transfer listing.

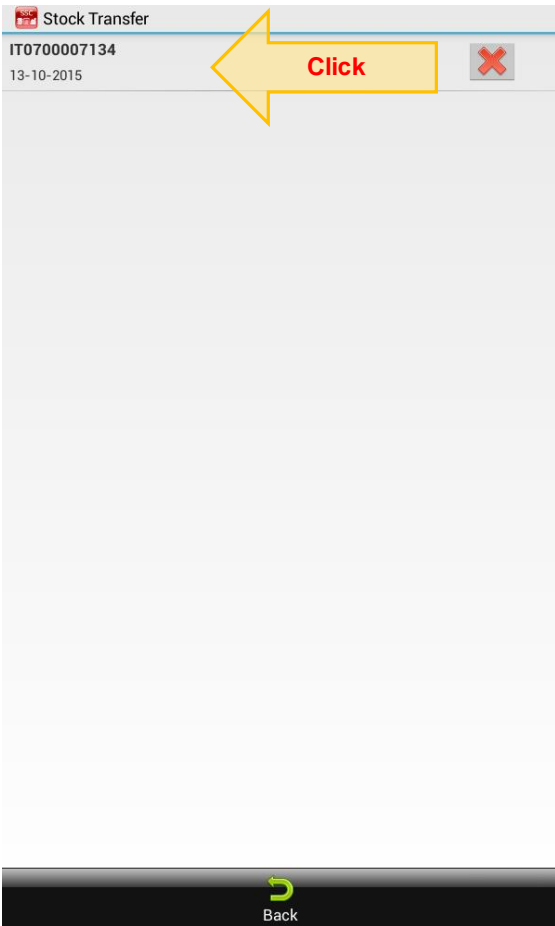
b. REPRINT STOCK TRANSFER



1. Click Transactions.



2. Click Stock Transfer.

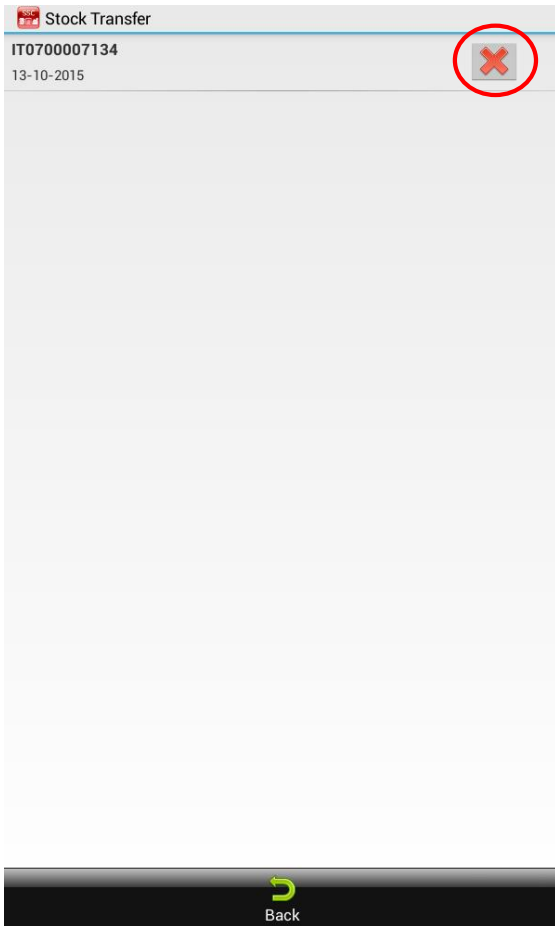


3. Click to open stock transfer.

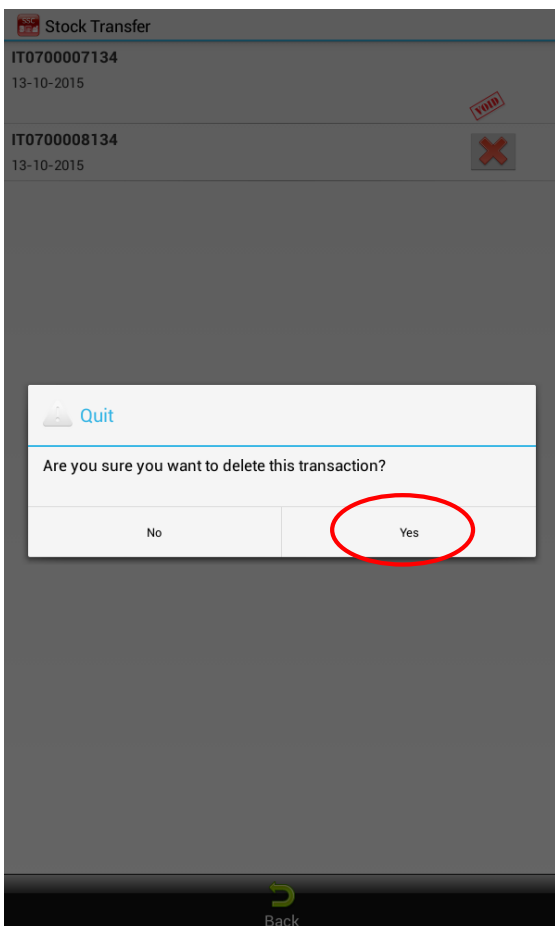


4. Click Print to reprint the stock transfer.

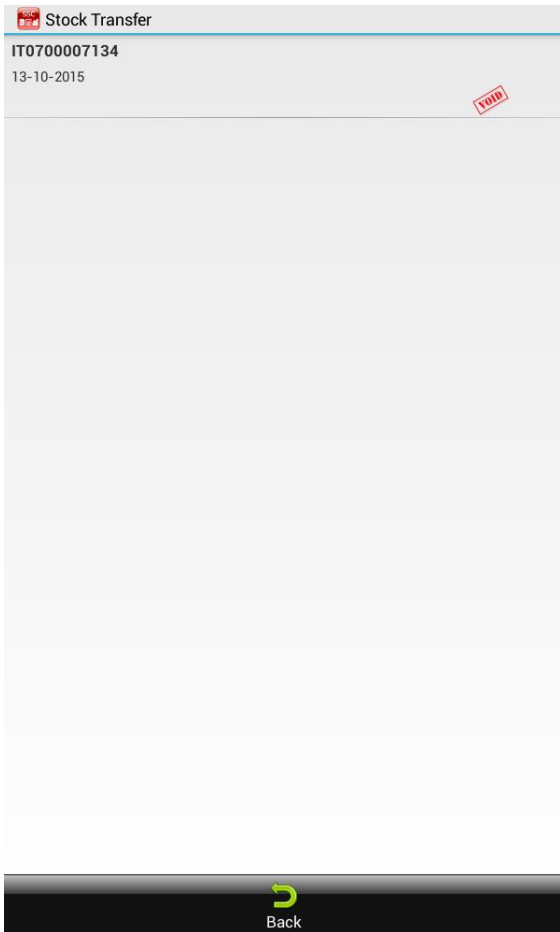
c. VOID STOCK TRANSFER



1. Click  to void stock transfer.



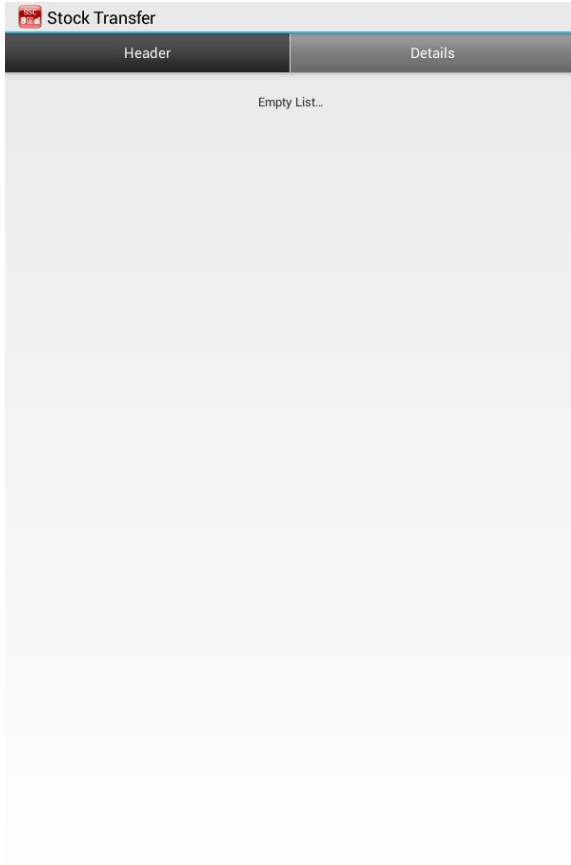
2. Click Yes to confirm void.



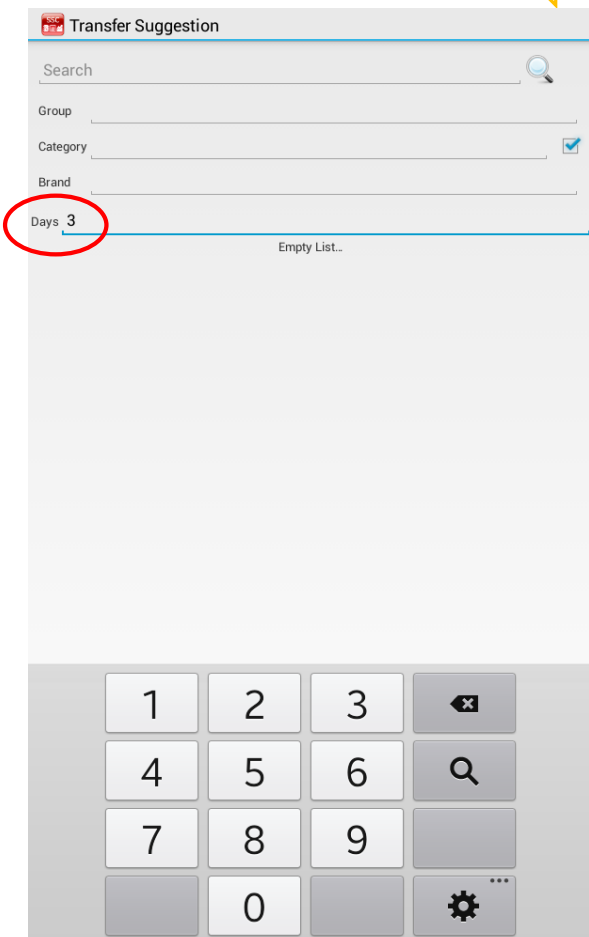
3. The stock transfer will appeared with status Void.



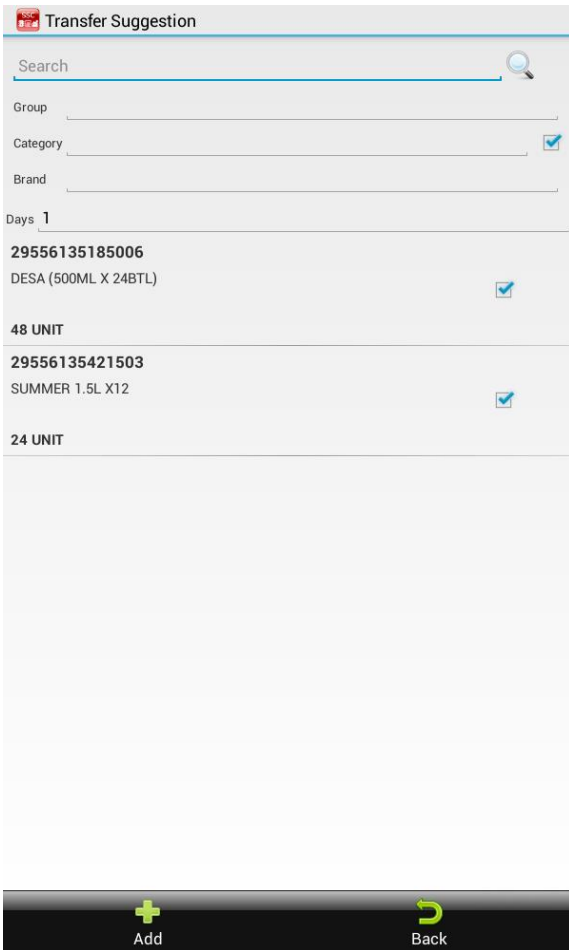
d. STOCK TRANSFER SUGGESTION



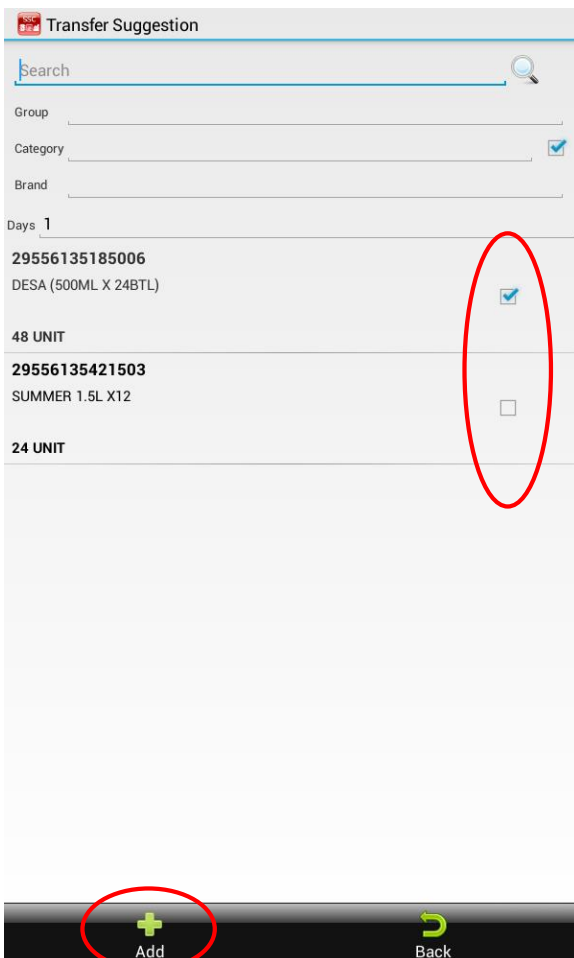
1. Click Suggest.



8. Search the number of days to looks for suggestion.



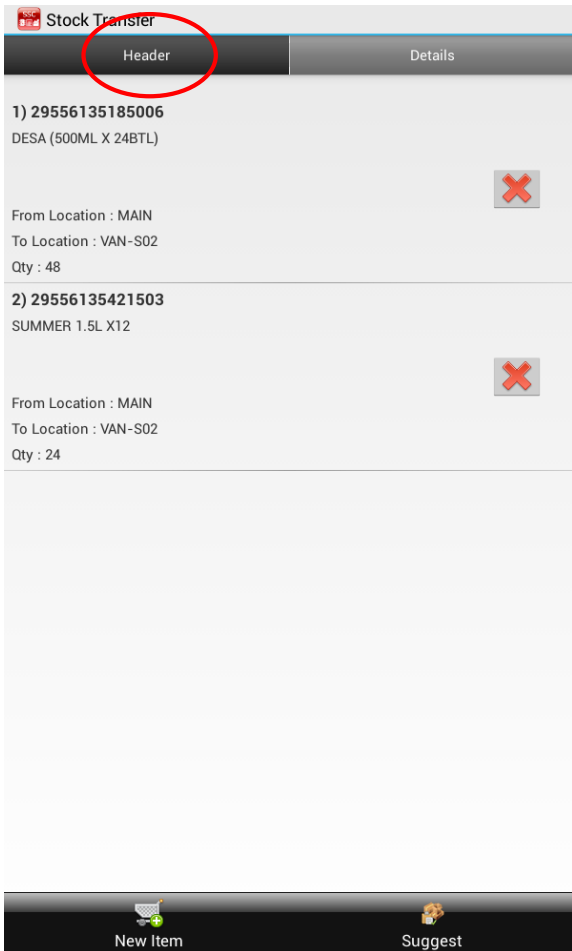
9. List of suggested items to be transferred.



10. Tick or Un-tick to select the items to be transferred.

11. Click Add.



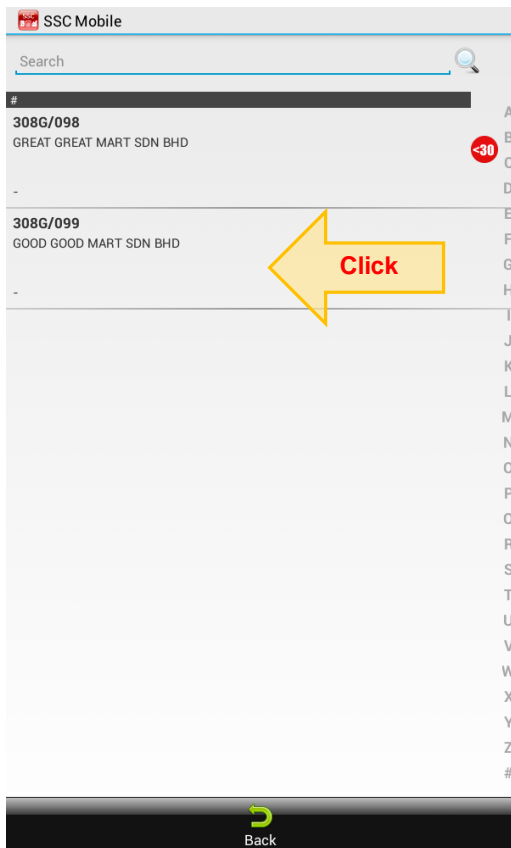


12. Check the item, quantity and location to be transferred.

13. Once done, go to Header and save the stock transfer.

3. VAN SALES

a. CREATE VAN SALES TRANSACTIONS



4. Select a customer to begin transaction.

5. Choose the below Van Sales Transaction.



- i) Van Sales – Sales Invoice (credit terms)
- ii) Van Cash Sales – Sales Invoice (cash terms)
- iii) Delivery Order – DOB (Delivery On Behalf)
- iv) Van Trade Return – credit note issue in office
- v) Van Credit Note – Sales Credit Note

6. Click on the icon to continue.

HEADER | PROMO | BALANCE | ORDER | PREVIEW

Doc. No: IN0700019134

Date: Wed, Sep 23, 2015

Desc: Van Sales

Remark 1: _____

Remark 2: _____

Customer: 308G/099
GOOD GOOD MART SDN BHD

Branch: NONE

Area: -

Bill Term: 14DAYS

Bill Due Date: Wed, Oct 7, 2015

Currency: RM Ringgit Malaysia

Total Amt: 0.00

Discount % 1: _____ 2: _____
3: _____ 4: _____

Discount Amt: 0.00

Tax Amt: 0.00

Nett Amt: 0.00

Save | Back

7. Doc No - running number of Van Sales Invoice
8. Desc – Van Sales/Van Cash Sales/Delivery Order/ Van Trade Return/Van Credit Note.

HEADER | PROMO | BALANCE | ORDER | PREVIEW

Search: _____

Group: _____

Category: _____

Brand: _____

041040 P1.5L 7UP
36.00
INV: 0 CTN
BAL: N/A
ODR: N/A

041040 P1.5L 7UP
36.00
INV: 0 CTN
BAL: N/A
ODR: N/A

041040 P1.5L 7UP
36.00
INV: 0 CTN
BAL: N/A
ODR: N/A

041041 STRETCH FILM 1 X 6PCS
0.00
INV: -13 CTR
BAL: N/A
ODR: N/A

12005847 MATKOOL ROCKET CHOC
28.00
INV: 13 CTN
BAL: N/A

CTN - CTR + DISC % 1 2 3 4 FOC

All
Filled
Empty
History
Stock

9. Go to ORDER.
10. Select STOCK to filter only item available on Van.

HEADER | PROMO | BALANCE | ORDER | PREVIEW

Search All

Group

Category

Brand

| | | | | | | | |
|--|------|---|-----|---|--------|---|------|
| 312927 FRUIT 10-ORANGE WT PULP 350ML*24UNITS 1.60 / 38.40 INV: 12 UNIT BAL: <i>N/A</i> ODR: N/A | UNIT | - | 6 | + | DISC % | 1 | 2 |
| | CTN | - | CTN | + | 3 | 4 | |
| | | | | | FOC | | UNIT |

| | | | | | | | |
|---|------|---|------|---|--------|---|------|
| 312927-FOC FRUIT 10-ORANGE JUICE WITH PULP 24X350ML 0.00 / 0.00 INV: 0 UNIT BAL: <i>N/A</i> ODR: N/A | UNIT | - | UNIT | + | DISC % | 1 | 2 |
| | CTN | - | CTN | + | 3 | 4 | |
| | | | | | FOC | | UNIT |

| | | | | | | | |
|--|------|---|-----|---|--------|---|------|
| 312934 FRUIT 10-CALAMANSI WT ALOE BITS 350ML*24UNITS 1.60 / 38.40 INV: 66 UNIT BAL: <i>N/A</i> ODR: N/A | UNIT | - | 12 | + | DISC % | 1 | 2 |
| | CTN | - | CTN | + | 3 | 4 | |
| | | | | | FOC | | UNIT |

| | | | | | | | |
|---|------|---|------|---|--------|---|------|
| 3129341.5 FRUIT 10-CALAMANSI WT ALOE BITS 1.5L 1.5L*12UNITS 4.70 / 56.40 INV: 18 UNIT BAL: <i>N/A</i> ODR: N/A | UNIT | - | UNIT | + | DISC % | 1 | 2 |
| | CTN | - | CTN | + | 3 | 4 | |
| | | | | | FOC | | UNIT |

| | | | | | | | |
|--|------|---|------|---|--------|---|------|
| 312941 FRUIT 10-APPLE WT ALOE BITS 350ML*24UNITS 1.60 / 38.40 INV: 0 UNIT | UNIT | - | UNIT | + | DISC % | 1 | 2 |
| | CTN | - | CTN | + | 3 | 4 | |
| | | | | | FOC | | UNIT |

11. Enter quantity for item wanted.

HEADER | PROMO | BALANCE | ORDER | PREVIEW

1) 312927
FRUIT 10-ORANGE WT PULP
350ML*24UNITS
Order Qty : 6 UNIT x 1.60
Taxable Amt : RM 9.60
Nett Amt : RM 9.60

2) 312934
FRUIT 10-CALAMANSI WT ALOE BITS
350ML*24UNITS
Order Qty : 12 UNIT x 1.60
Taxable Amt : RM 19.20
Nett Amt : RM 19.20

Check!

Add Service

12. Go to PREVIEW.

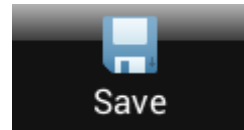
13. CHECK on the items ordered.

Doc. No IN0700019134
Date Wed, Sep 23, 2015
Desc Van Sales
Remark 1
Remark 2
Customer 308G/099
GOOD GOOD MART SDN BHD
Branch NONE
Area -
Bill Term 14DAYS
Bill Due Date Wed, Oct 7, 2015
Currency RM Ringgit Malaysia
Total Amt 28.80
Discount % 1 2
3 4
Discount Amt 0.00
Tax Amt 0.00
Nett Amt 28.80

Save Back

14. Go to HEADER.

15. Click SAVE.



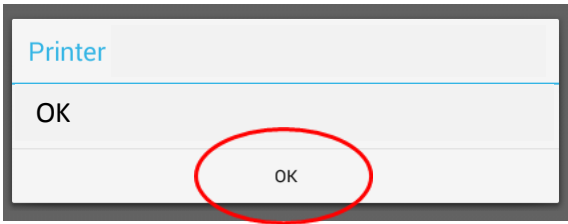
SSC Mobile
Printer IP 192.168.43.188
Printer Port 9100

Call Card IN0700019134 saved...

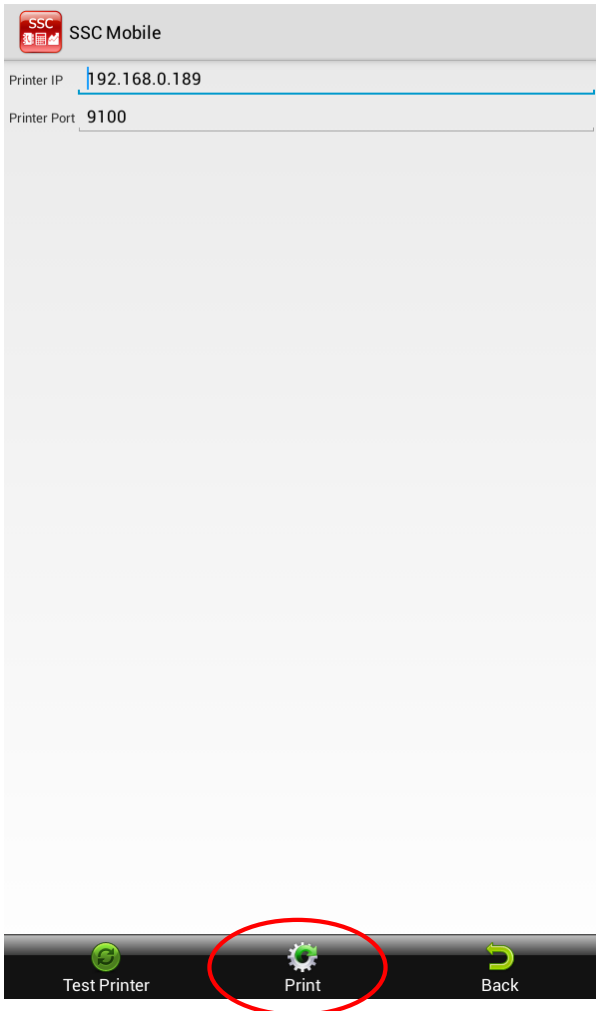
Test Printer Print Back

16. Click TEST PRINTER.





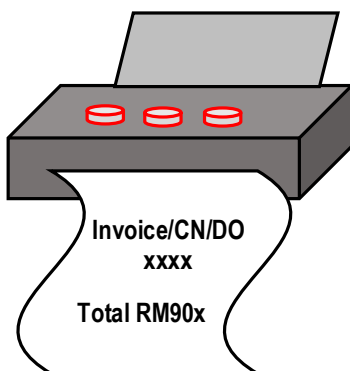
17. Printer is ready to print. Click OK.



18. Click Print.

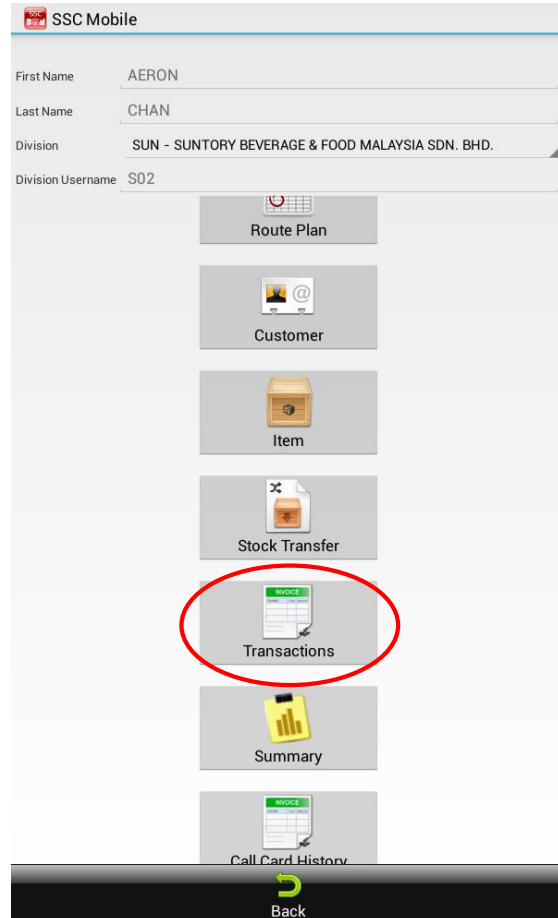
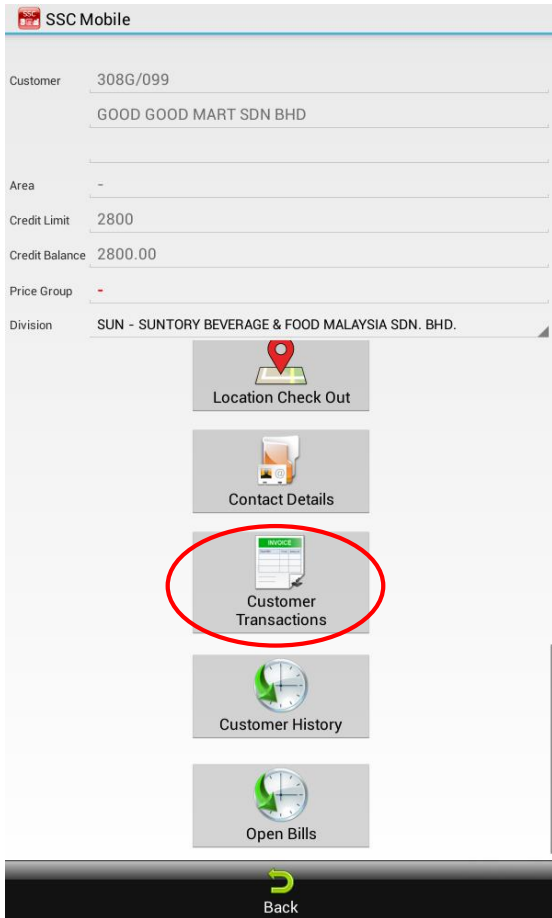


19. Wait for few seconds.

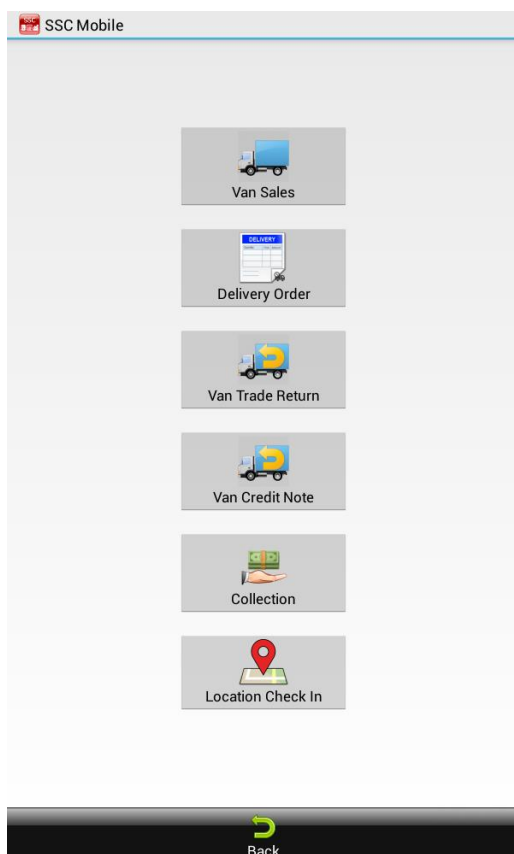


20. The printer will print out the Invoice/Credit Note/Delivery Order.

b. EDIT VAN SALES TRANSACTIONS

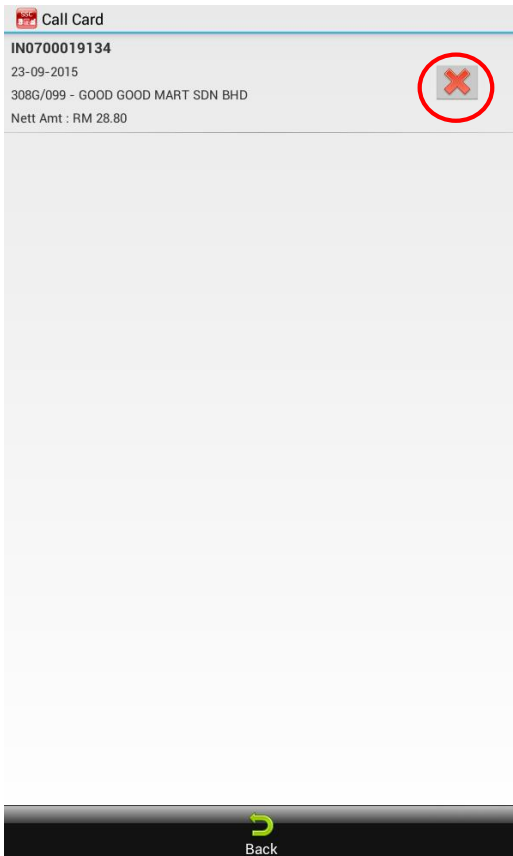


1. Click Customer Transactions or Transactions.

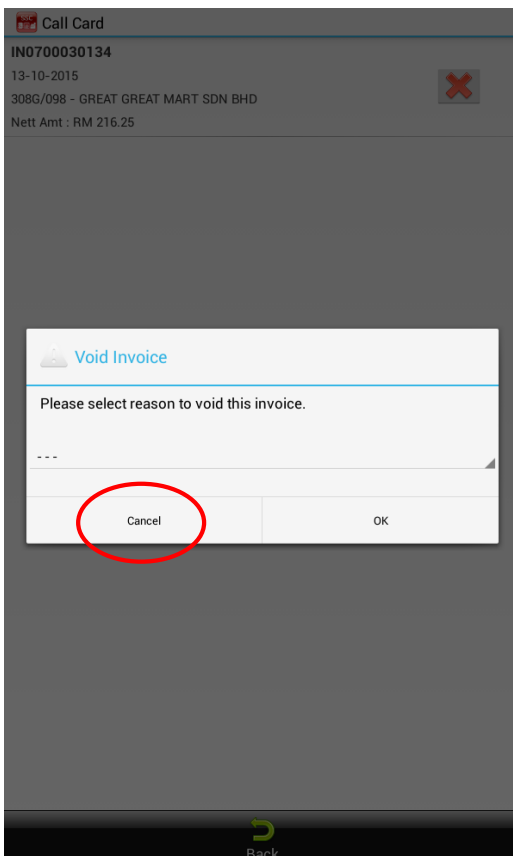


2. Choose transactions to edit.

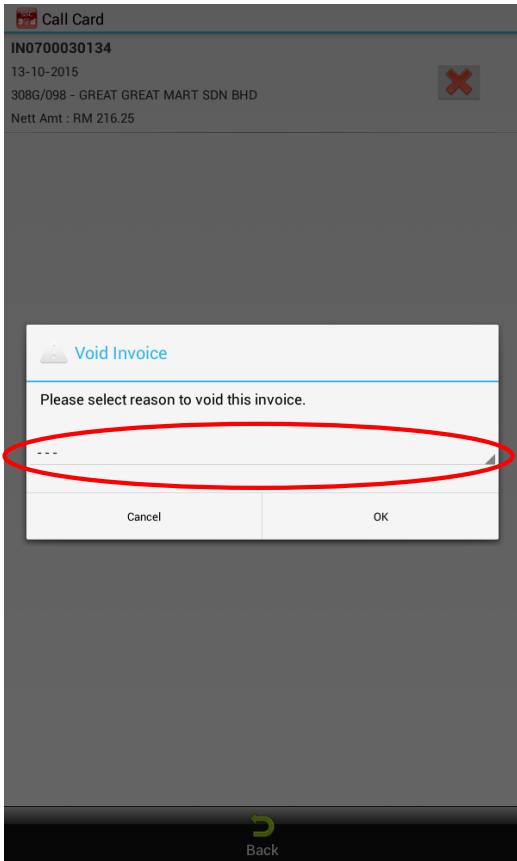
c. VOID VAN SALES TRANSACTIONS



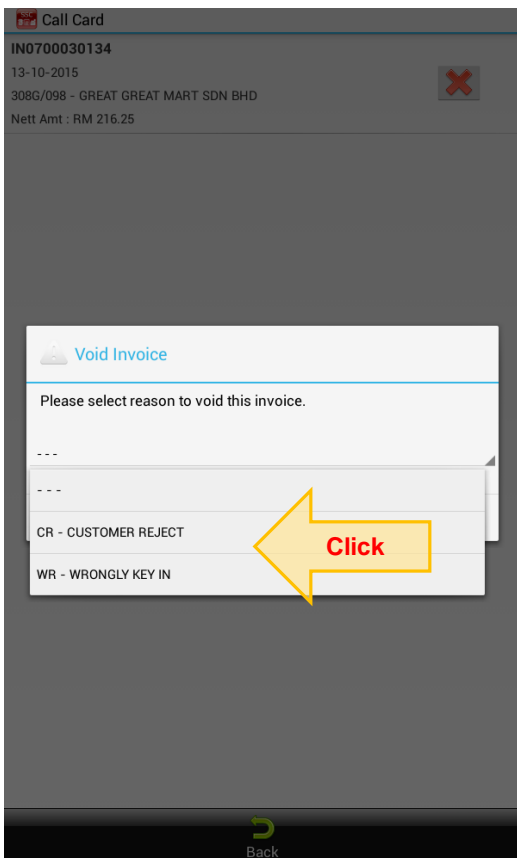
1. Click  to void transactions.



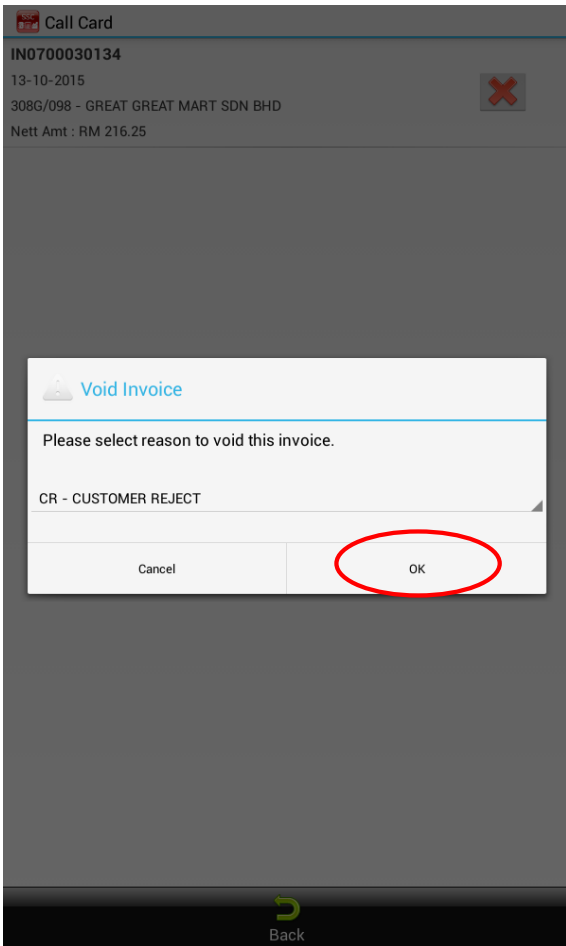
2. Click CANCEL if do not wish to void.



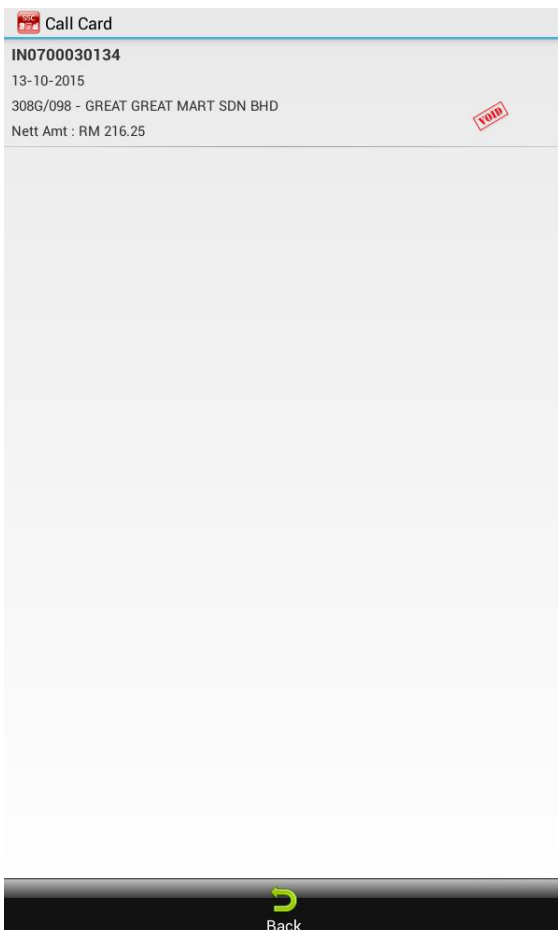
3. Click drop-down menu to select reason to void the transaction.



4. Select a reason.



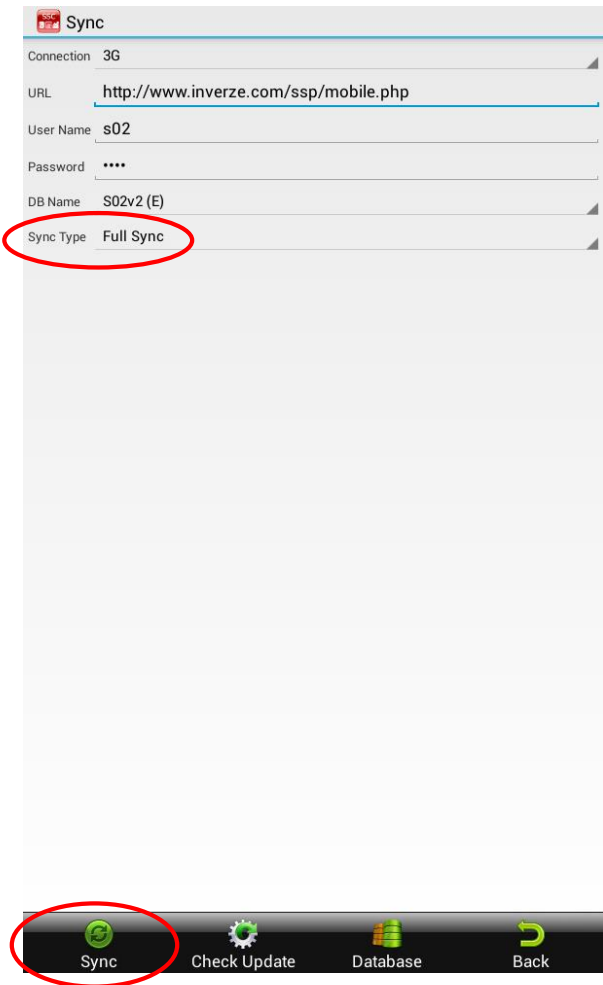
5. Click OK to proceed VOID the transaction.



6. The transaction will appeared with status VOID.



d. SYNC VAN SALES TRANSACTIONS



1. Full Sync to sync the van sales transactions (Sales Invoice/Credit Note/Delivery Order).

4. VAN SALES CREDIT NOTE / TRADE RETURN

a. CREATE CREDIT NOTE / TRADE RETURN

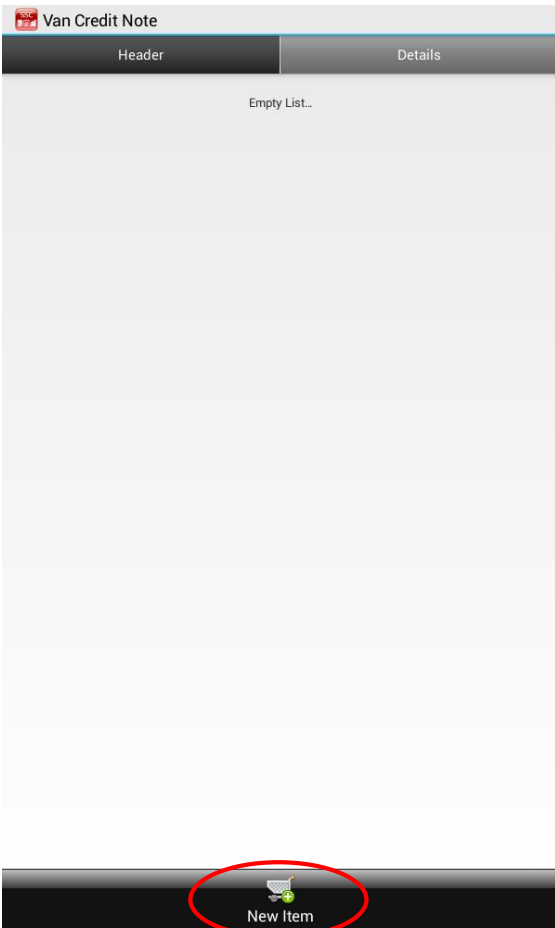
1. Click Van Trade Return or Van Credit Note.
 - i. Van Trade Return – credit note issue in office
 - ii. Van Credit Note – Sales Credit Note

TRN Code

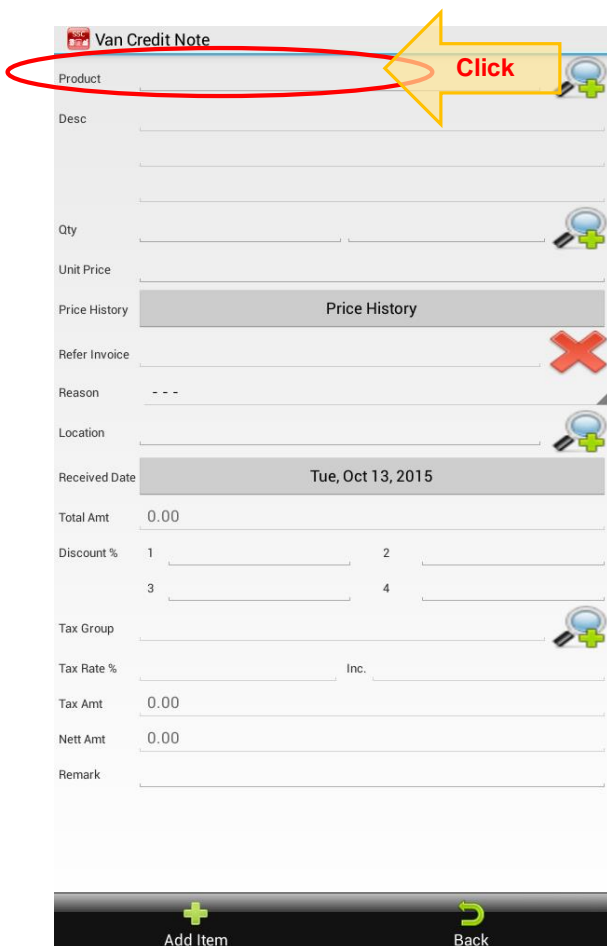
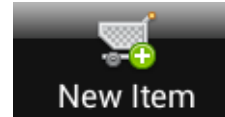
Remark 1

Remark 2

2. Fill in TRN Code (GRN), Remark 1 and Remark 2 if any.
3. Click Details.



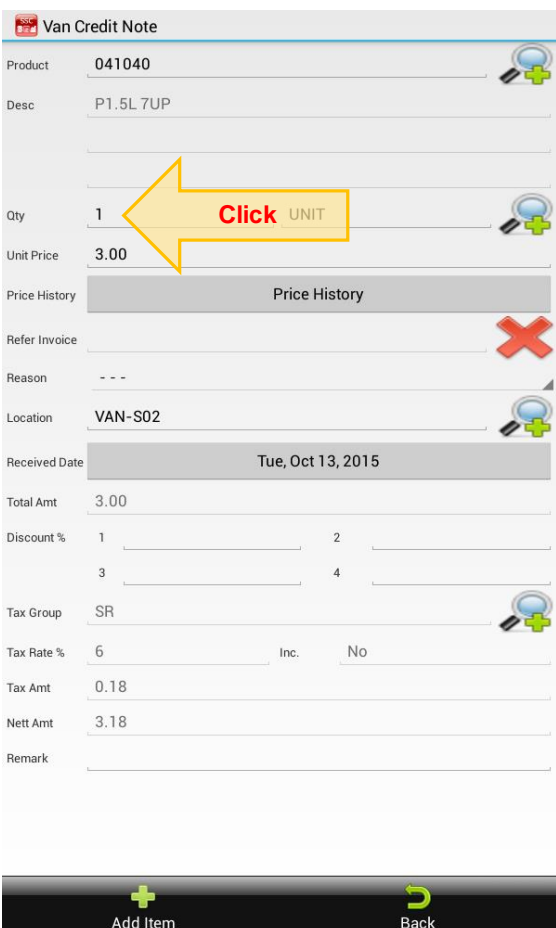
4. Click New Item.



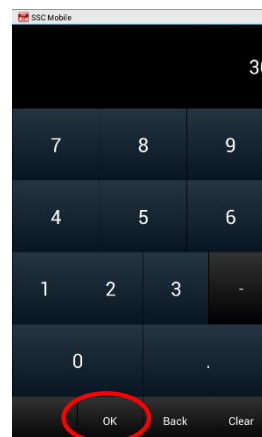
5. Click Product to choose item.



6. Click to select item wanted.



7. Enter Quantity by using the numeric keypad.



Van Credit Note

Product: 041040

Desc: P1.5L 7UP

Qty: 36 UNIT

Unit Price: 3

Price History: Price History

Refer Invoice: [Red X]

Reason: - - -

Location: VAN-S02

Received Date: Tue, Oct 13, 2015

Total Amt: 108.00

Discount %: 1, 2, 3, 4

Tax Group: SR

Tax Rate %: 6 Inc. No

Tax Amt: 6.48

Nett Amt: 114.48

Remark:

+ Add Item ↶ Back



8. Click to select the correct UOM.

UNIT
Desc : UNIT
Qty : 1

CTN
Desc : CTN
Qty : 24



b. REFER PRICE HISTORY

Van Credit Note

Product: 041040

Desc: P1.5L 7UP

Qty: 36 UNIT

Unit Price: 3

Price History: **Price History**

Refer Invoice:

Reason: ---

Location: VAN-S02

Received Date: Tue, Oct 13, 2015

Total Amt: 108.00

Discount %: 1 _____ 2 _____
3 _____ 4 _____

Tax Group: SR

Tax Rate %: 6 Inc. No

Tax Amt: 6.48

Nett Amt: 114.48

Remark:

Add Item Back

1. Click Price History.

Item Price History

Product: 041040

Desc: P1.5L 7UP

IN0700024134
Doc Date : 12-10-2015
Unit Price : RM 36.00
Qty : 1 CTN

Discount Amt : RM 0.00
Tax Code : SR 6% Tax Amt : RM 2.16
Nett Amt : RM 38.16

IN0700024134
Doc Date : 12-10-2015
Unit Price : RM 36.00
Qty : 1 CTN

Discount Amt : RM 0.00
Tax Code : SR 6% Tax Amt : RM 2.16
Nett Amt : RM 38.16

IN0700026134
Doc Date : 12-10-2015
Unit Price : RM 36.00
Qty : 1 CTN

Discount Amt : RM 0.00
Tax Code : SR 6% Tax Amt : RM 2.16
Nett Amt : RM 38.16

Back

2. Choose the invoice to refer. Click Refer Invoice.

Van Credit Note

Product: 041040

Desc: P1.5L 7UP

Qty: 36 UNIT

Unit Price: 3

Price History: Price History

Refer Invoice: REF INV: IN0700024134 DATE:12-10-2015

Reason: - - -

Location: VAN-S02

Received Date: Tue, Oct 13, 2015

Total Amt: 108.00

Discount %: 1, 2, 3, 4

Tax Group: SR

Tax Rate %: 6 Inc. No

Tax Amt: 6.48

Nett Amt: 114.48

Remark:

+ Add Item ↶ Back

3. The Invoice Number and Date will be filled up for GST custom purpose.

c. RETURN REASON

Van Credit Note

Product: 041040

Desc: P1.5L 7UP

Qty: 36 UNIT

Unit Price: 3

Price History: Price History

Refer Invoice: REF INV: IN0700024134 DATE:12-10-2015

Reason: ---

Location: ---

Received Date: A - REJECTED

Total Amt: B - DAMAGED

Discount %: C - EXPIRED

Tax Group: D - WRONG STOCK

Tax Rate %: E - EMPTY BOTOL

Tax Amt: F - SHORT DELIVERED

Nett Amt: G - SLOW MOVING

Remark:

+ Add Item ↶ Back

1. Click on drop-down menu to choose Return Reason.

Van Credit Note

Product: 041040

Desc: P1.5L 7UP

Qty: 36 UNIT

Unit Price: 3

Price History: Price History

Refer Invoice: REF INV: IN0700024134 DATE:12-10-2015

Reason: C - EXPIRED

Location: VAN-S02

Received Date: Tue, Oct 13, 2015

Total Amt: 108.00

Discount %: 1 2

3 4

Tax Group: SR

Tax Rate %: 6 Inc. No

Tax Amt: 6.48

Nett Amt: 114.48

Remark:

+ Add Item ↶ Back

2. Reason will be filled up.

Van Credit Note

Product: 041040

Desc: P1.5L 7UP

Qty: 36 UNIT

Unit Price: 3

Price History: Price History

Refer Invoice: REF INV: IN0700024134 DATE:12-10-2015

Reason: C - EXPIRED

Location: VAN-S02

Received Date: Tue, Oct 13, 2015

Total Amt: 108.00

Discount %: 1, 2, 3, 4

Tax Group: SR

Tax Rate %: 6 Inc. No

Tax Amt: 6.48

Nett Amt: 114.48

Remark:

Add Item **Back**

3. Click Add Item.



Van Credit Note

Product:

Desc:

Qty: 1

Unit Price:

Price History: Price History

Refer Invoice:

Reason: - - -

Location:

Received Date: Tue, Oct 13, 2015

Total Amt: 0.00

Discount %: 1 0.00, 2 0.00, 3 0.00, 4 0.00

Tax Group:

Tax Rate %:

Tax Amt: 0.00

Nett Amt: 0.00

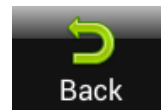
Remark:

041040 added..

Add Item **Back**

4. Continue to add item.

5. Once add item done, click Back.



d. CN GOOD OR BAD LOCATION (ONLY FOR CREDIT NOTE)

Van Credit Note

Product: 041040

Desc: P1.5L 7UP

Qty: 36 UNIT

Unit Price: 3

Price History: Price History

Refer Invoice: REF INV: IN0700024134 DATE:12-10-2015

Reason: C - EXPIRED

Location: VAN-S02

Received Date: Tue, Oct 13, 2015

Total Amt: 108.00

Discount %: 1 _____ 2 _____
3 _____ 4 _____

Tax Group: SR

Tax Rate %: 6 Inc. No

Tax Amt: 6.48

Nett Amt: 114.48

Remark:

+ Add Item ↶ Back

1. Choose the item is returned to good or bad location. Click on the location.

Location

Search

VAN-S02
Desc : VAN SALES LOCATION - S02

VAN-S02B
Desc : VAN SALES LOCATION - S02 - BAD

↶ Back

2. Click to select location.

Van Credit Note

Product: 041040

Desc: P1.5L 7UP

Qty: 36 UNIT

Unit Price: 3

Price History: Price History

Refer Invoice: REF INV: IN0700024134 DATE:12-10-2015

Reason: C - EXPIRED

Location: VAN-S02B

Received Date: Tue, Oct 13, 2015

Total Amt: 108.00

Discount %: 1, 2, 3, 4

Tax Group: SR

Tax Rate %: 6 Inc. No

Tax Amt: 6.48

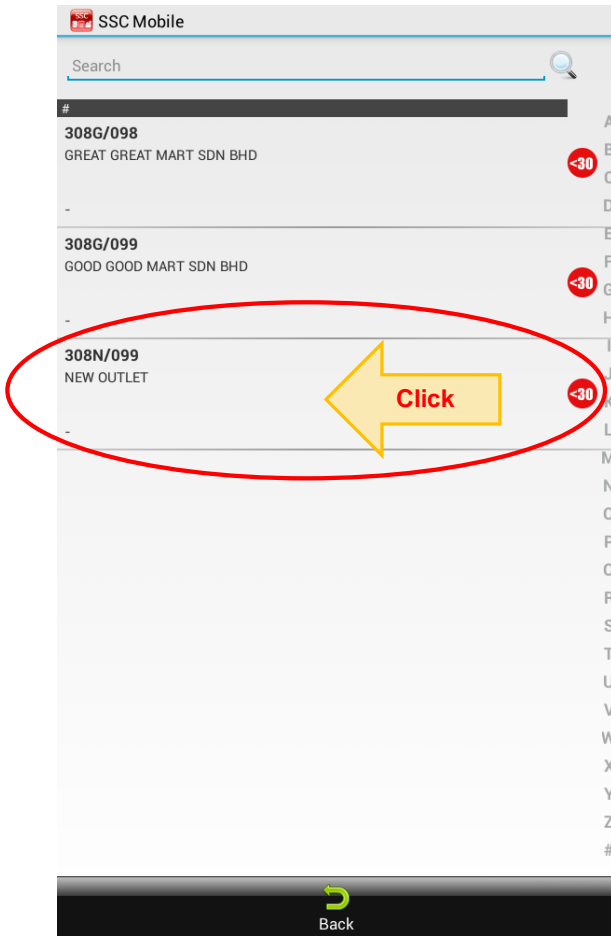
Nett Amt: 114.48

Remark:

+ Add Item ↶ Back

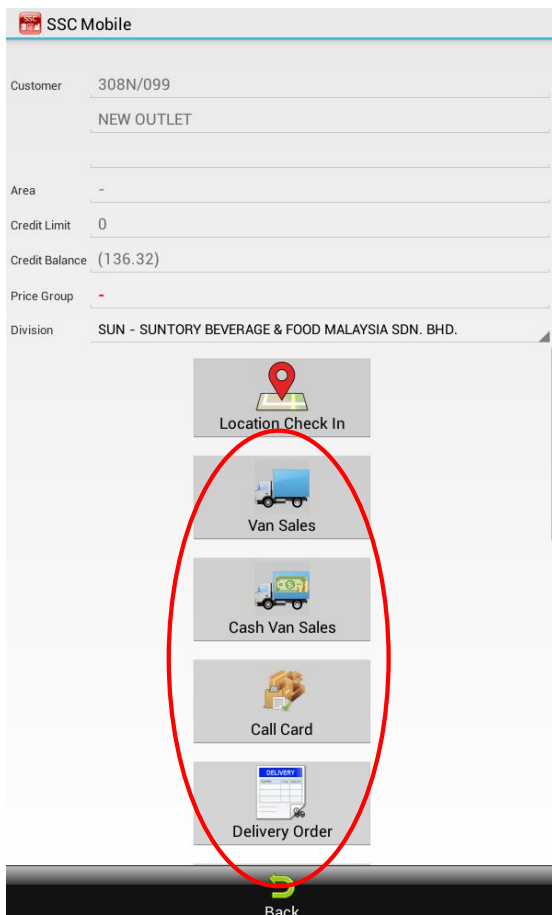
3. Check the location.

5. NEW OUTLET



1. Search the TEMPORARY new outlet code. Click to begin transaction.

****Kindly refer to your office for the actual code use for temporary new outlet.**



2. Choose:
 - Van Sales
 - Van Sales
 - Call Card
 - Delivery Order

The screenshot shows a mobile application form with the following fields and values:

- Doc. No: IN0700031134
- Date: Tue, Oct 13, 2015
- Project: S02
- Desc: Van Sales
- Remark 1: (empty)
- Remark 2: (empty)
- Customer: 308N/099
- Name: (empty)
- Billing Address: (empty)
- Branch: NONE
- Area: -
- Bill Term: 14DAYS
- Bill Due Date: Tue, Oct 27, 2015
- Currency: RM Ringgit Malaysia
- Total Amt: 0.00
- Discount %: 1, 2, 3, 4 (all empty)
- Discount Amt: 0.00

The 'Name' and 'Billing Address' fields are circled in red. Red exclamation mark icons are present next to these fields. Two arrows point from these fields to error message boxes on the right.

Name is required

Billing Address is required

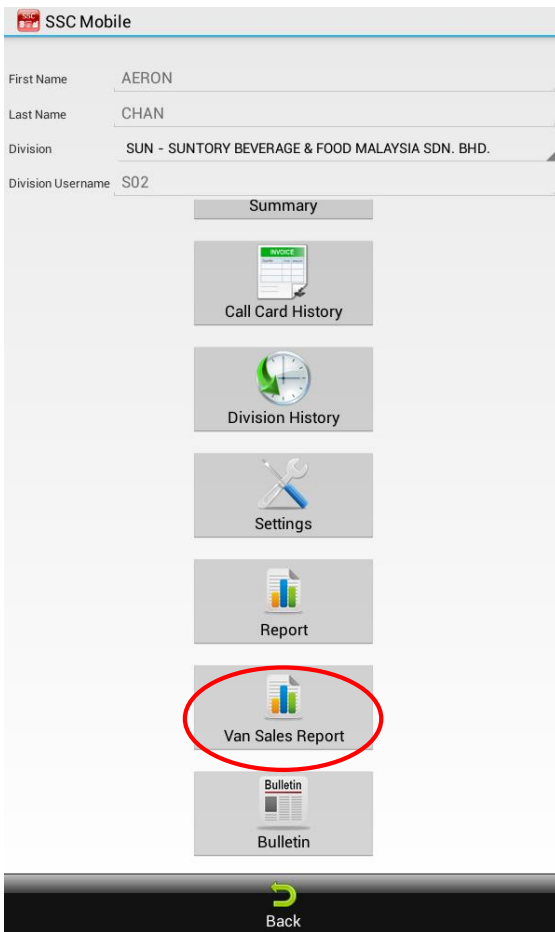
3. Fill in the new outlet Name and Billing Address.

The screenshot shows the same mobile application form, but with the following data entered:

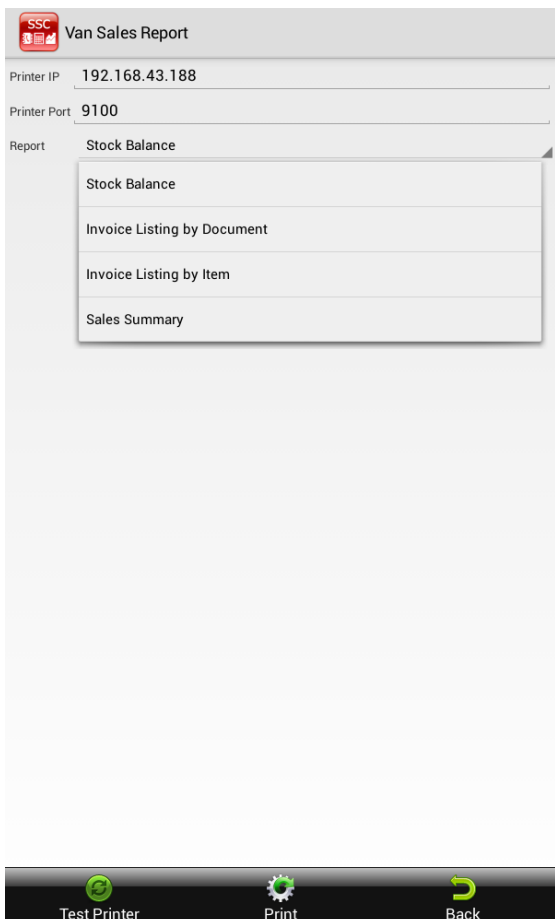
- Date: Tue, Oct 13, 2015
- Project: S02
- Desc: Van Sales
- Remark 1: (empty)
- Remark 2: (empty)
- Customer: 308N/099
- Name: XXX TRADING MART
- Billing Address: 77, PERINDUSTRIAN JORDAN,
LORONG JORDAN,
77777 K.L.
- Branch: NONE
- Area: -
- Bill Term: 14DAYS
- Bill Due Date: Tue, Oct 27, 2015
- Currency: RM Ringgit Malaysia

The 'Name' and 'Billing Address' fields are circled in red. A keyboard is visible at the bottom of the screen.

6. VAN SALES REPORT

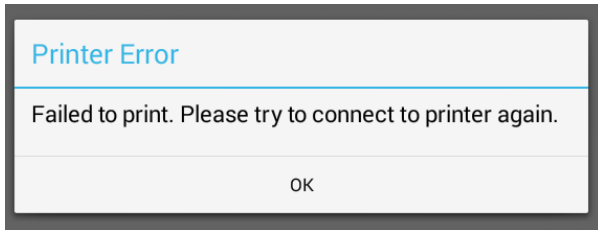


1. Choose Van Sales Report.

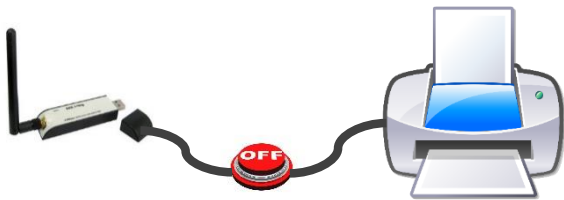


2. Select the report wanted.
3. Click Test Printer.
4. Click Print if OK.

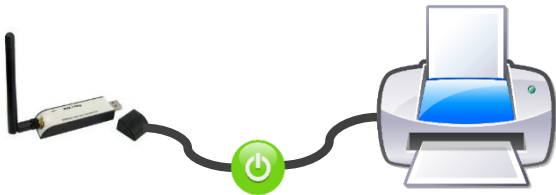
7. TROUBLESHOOTING



1. Screen appeared failed message.



2. Turn off power of the printer and print server.



3. Turn on power of the printer and print server again.



4. Wait for few seconds.



5. Try TEST PRINTER again.